



## 扶輪基金會 THE ROTARY FOUNDATION 地域扶輪基金會協調人責任 RRFc Responsibilities

地域扶輪基金會協調人(RRFcs)職責是為扶輪基金會計劃與募款的全面推廣。並期盼地域扶輪基金會協調人訓練地帶與地區領導人員，以及於其所分派之責任地區內管理這個團隊去設定並達成募款與計劃目標包括：

### 推廣扶輪基金會

1. 規劃、推廣並執行一年一次的地域扶輪基金會研習會。
2. 協助總監和其扶輪基金會委員會規劃地區或多地區扶輪基金會研討會。
3. 受邀在扶輪研習會中執行有關扶輪基金會之特別的研討會議。
4. 協助保管委員會委員和職員解釋扶輪基金會計劃以及地區和扶輪社領導人、扶輪社員與非扶輪社員對於基金需求。
5. 對該地區與扶輪社層級的扶輪領導人而言，去擔任一位扶輪基金會(TRF)資訊的資料來源。
6. 有效地聯繫扶輪社員與非扶輪社員並積極地推廣扶輪基金會(TRF)的工作。

### 訓練與管理地帶和地區領導人員

7. 訓練並協調年度計劃策略顧問和永久基金國家顧問以達成募款的目標。
8. 當扶輪研習會召集人和地帶訓練人邀請時，執行與扶輪研習會合併舉行之總監當選人研習會GETS研討會議中有關總監當選人地帶層次扶輪基金會(TRF)的訓練工作。
9. 與國家顧問、策略顧問與基金會前受獎人資源小組成員協同致力於通知扶輪社社員有關扶輪基金會計劃和募款的訊息。

### 確保地區目標設定並監控目標成果

10. 協助總監當選人為募款和計劃的參與以制定地區扶輪基金會(TRF)目標並準備他們年度的服務。
11. 與國家顧問、策略顧問與基金會前受獎人資源小組成員們一起協助下，透過監控整年度目標的進展和實施資訊訓練討論會或者會議，來支持地區領導人於其募款和計劃目標的達成。
12. 完成必要的報告並及時將它們傳送到世界總部。

Regional Rotary Foundation Coordinators (RRFCs) are responsible for overall promotion of programs and fundraising for The Rotary Foundation. RRFCs are expected to train zone and district leadership, and to manage this team in setting and achieving fundraising and program goals in their assigned districts. Responsibilities include:

### Promote The Rotary Foundation

1. Plan, promote and conduct an annual Regional Rotary Foundation seminar.
2. Assist district governors and their TRF committees in planning district or multi-district TRF seminars.
3. Conduct, when invited to do so, special sessions on TRF at Rotary Institutes.
4. Assist the Trustees and staff in explaining TRF programs and the need for funding to district and club leaders, Rotarians and non-Rotarians.
5. Serve as a TRF information resource for Rotary leaders at the district and club levels.
6. Effectively communicate and actively promote the work of TRF to Rotarians and non-Rotarians.

### Train and manage zone and district leadership

7. Train and coordinate the efforts of Annual Programs Fund Strategic Advisors and Permanent Fund National Advisors to accomplish fundraising goals.
8. Conduct zone-level TRF training for governors-elect at GETS sessions held in conjunction with Rotary Institutes, when invited by Institute conveners and Zone Trainers.
9. Coordinate with National Advisors, Strategic Advisors, and Foundation Alumni Resource Group (FARG) members for the training of district leadership to inform club membership about TRF programs and fundraising.

### Ensure district goal-setting and monitor goal-achievement

10. Support district governors-elect in establishing district TRF goals for fundraising and program participation and help DGEs prepare for their year of service.
11. With the assistance of the National Advisors, Strategic Advisors and FARG members, support district leaders in the achievement of their fundraising and program goals by monitoring progress toward goals throughout the year and conducting informational training sessions or meetings.
12. Complete reports as necessary and forward them to World Headquarters in a timely manner.