

國際扶輪領導發展訓練建議的循環期

Recommended Rotary International Leadership Development Training Cycle

訓練會議/時間 Training Meeting / Timing	研討議題 Topics	召集人/受訓人員 Convener / Audience	教材 Materials
<p>地帶層級社員發展研習會 Zone-level Membership Development Seminar</p> <p>七月-十二月 <i>July-December</i></p>	<ul style="list-style-type: none"> ● 社員發展 Membership development ● 強調現任國際扶輪社長社員發展計畫 Emphases of current RI president's membership development program ● 資源 Resources ● 地帶及地理區域最適當的社員發展策略 Membership development strategies appropriate to zones / geographic areas (<i>Rotary Code of Policies 26.070.7</i>) 	<p>召集人: 國際扶輪地域社員協調人 Convener: Regional Rotary International membership coordinator</p> <p>參加者: 前總監、地區總監、下屆總監、現任及下屆地區社員發展及擴展主委、現任及下屆地區領導人 Audience: Past, current and incoming governors, current and incoming district membership development and extension chairs, current and incoming district leaders</p>	<p>給訓練人 For trainers: <i>國際扶輪地域社員協調人手冊</i> <i>Regional Rotary International Membership Coordinator Manual</i></p>
<p>總監當選人訓練會 Governors-elect Training Seminar(GETS)</p> <p>八月-十二月 與地帶扶輪研習會聯合舉行 <i>August – December in conjunction with Rotary zone institutes</i></p>	<ul style="list-style-type: none"> ● 角色和責任 Role and responsibilities ● 發展及管理一個有機能的地區組織架構 Developing and managing a functional organization structure for the district ● 維持並增加扶輪社員的目標 Sustaining and growing Rotary's membership base ● 培養有效能的領導人 Developing effective leaders ● 扶輪基金會 The Rotary Foundation ● 預習國際扶輪國際講習會的行政管理要求 Administration requirements of RI International Assembly preview (<i>Rotary Code of Policies 19.040.5</i>) 	<p>召集人: 國際扶輪理事或剛卸任前理事 (會議由 GETS 訓練團隊主持) Convener: Rotary International director or Immediate past director(sessions presented by GETS training team)</p> <p>參加者: 總監當選人 Audience: Governors-elect</p>	<p>給訓練人 For trainers: <i>總監當選人訓練研習會領導人指南</i> <i>Governors-elect Training Seminar Leaders' Guide</i></p> <p>給參與者 Participants: <i>地區總監訓練手冊</i> <i>District Governor's Training Manual(233)</i></p>

訓練會議/時間 Training Meeting / Timing	研討議題 Topics	召集人/受訓人員 Convener / Audience	教材 Materials
<p>地域扶輪基金研習會 (地帶層級) Regional Rotary Foundation Seminar (zone-level)</p> <p>九月-十二月 (通常與地帶扶輪研習會聯合舉行) <i>September – December</i> (usually as adjunct meeting to Rotary zone institutes)</p>	<ul style="list-style-type: none"> ● 扶輪基金會各項計劃 Foundation programs ● 扶輪基金目標設定 Foundation goal setting ● 地區組織：扶輪基金委員會 District organization : The Rotary Foundation committee ● 舉辦地區基金研習會 Conducting district Foundation seminars ● 基金發展的基本因素 Fundamental elements of fund development (Trustee decision 156, March 1997) 	<p>召集人： 扶輪基金會保管委員 (會議由地域扶輪基金協調人主持) Convener： Trustee of The Rotary Foundation (sessions presented by regional Rotary Foundation coordinator)</p> <p>參加者： 總監、地區扶輪基金會主委及有興趣的扶輪社員</p> <p>Audience： Governors, district Rotary Foundation chairs, and interested Rotarians</p>	<p>給訓練人 For trainers： 地域扶輪基金協調人資源指南 <i>Regional Rotary Foundation Coordinator's Resource Manual</i></p> <p>給參與者 Participants： 地區扶輪基金研習會指南 <i>District Rotary Foundation Seminar Manual (438)</i></p>
<p>國際講習會 International Assembly</p> <p>二月十五日之前 <i>prior to 15 February</i></p>	<ul style="list-style-type: none"> ● 保持及增加扶輪的社員人數 Sustaining and growing Rotary's membership base ● 成功的服務計畫 Successful service projects ● 扶輪基金會 The Rotary Foundation ● 國際扶輪的行政管理要求 Administration requirements of RI ● 國際扶輪年度主題及社長所宣布的任務 Annual RI theme and presidential message (Rotary Code of Policies 58.050.1) 	<p>召集人： 國際扶輪社長及社長當選人 (會議由國際扶輪訓練領導人主持) Convener： Rotary International president and president-elect (sessions presented by RI training leaders)</p> <p>參加者： 總監當選人</p> <p>Audience： Governors-elect</p>	<p>給訓練人 For trainers： 國際扶輪講習會訓練領導人指南 <i>International Assembly Leaders' Guide</i></p> <p>給參與者 Participants： 國際扶輪講習會總監當選人手冊 地區總監訓練手冊 <i>International Assembly Governor-elect Workbook</i> <i>District Governor's Training Manual (233)</i></p>

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<p>地區團隊訓練會 District Team Training Seminar</p> <p>二月 February</p>	<ul style="list-style-type: none"> ● 說明年度主題 Presentation of the annual theme ● 地區行政管理 District administration ● 角色和責任 Roles and responsibilities ● 與你的扶輪社合作 Working with your clubs ● 資源：資訊來源及如何使用 Resources: where they are and how to use them ● 年度計劃 Planning for the year ● 溝通 Communication (Rotary Code of Policies 23.050.3) 	<p>召集人： 總監當選人 Convener : Governors-elect</p> <p>參加者： 助理總監、 地區委員會主委及 地區委員會委員 Audience : Assistant governors, district committee chairs and district committee members</p>	<p>給訓練人 For trainers :</p> <ul style="list-style-type: none"> ● 地區團隊訓練會領導人指南 District Team Training Seminar Leaders' Guide (247) <p>給參與者 Participant :</p> <ul style="list-style-type: none"> ● 助理總監訓練手冊 Governor's Training Manual(244) ● 地區委員會主委訓練手冊 District Committee Manual (249)
<p>社長當選人訓練會 Presidents-elect Training Seminar (PETS)</p> <p>三月 March</p>	<ul style="list-style-type: none"> ● 說明年度主題 Presentation of the annual theme ● 扶輪社長的角色和責任 Role and responsibilities of club president ● 目標設定 Goal setting ● 遴選與培養扶輪社領導人 Selecting and preparing club leaders ● 扶輪社行政管理 Club administration ● 社員之吸收與訓練 Membership recruitment and orientation ● 有效能的服務計劃 Effective service projects ● 扶輪基金會 The Rotary Foundation ● 各種資源：資訊來源及如何使用 Resources: where they are and how to use them ● 訂定年度計劃 Planning for the year (Rotary Code of Policies 23.030.3) 	<p>召集人： 總監當選人 Convener : Governors-elect</p> <p>參加者： 扶輪社社長當選人 Audience : Club presidents-elect</p>	<p>給訓練人 For trainers :</p> <ul style="list-style-type: none"> ● 社長當選人訓練會領導人指南 Presidents-elect Training seminar Leader's Guide (243) <p>給參與者 Participant :</p> <ul style="list-style-type: none"> ● 扶輪社社長手冊 Club President's Manual (222)

<p>訓練會議/時間 Training Meeting / Timing</p>	<p>研討議題 Topics</p>	<p>召集人/受訓人員 Convener / Audience</p>	<p>教材 Materials</p>
<p>地區講習會 District Assembly</p> <p>四月或五月(最好在社長當選人研習會之後) April or May (preferably following PETS)</p>	<ul style="list-style-type: none"> ● 角色及責任 Roles and responsibilities ● 指導準則—政策及程序 Guiding principles-policies and procedures ● 選派及訓練你的團隊 Selecting and training your team ● 各種資源 Resources ● 實際應用：訂定一項計劃 Practical application：building a plan ● 解決問題 Problem solving (Rotary Code of Policies 23.020.3) 	<p>召集人： 總監當選人 Convener： Governors-elect</p> <p>參加者： 扶輪社領導人及委員會主委 Audience： Club leaders and committee chairs</p>	<p>給訓練人 For trainers：</p> <ul style="list-style-type: none"> ● 地區講習會領導人指南 District Assembly Leader' Guide(828) <p>給參與者 Participant：</p> <ul style="list-style-type: none"> ● 扶輪社社長手冊 Club President's Manual (222) ● 扶輪社秘書手冊，內含一章節關於社的財務 Club Secretary's Manual(229), which includes a section for the club treasurer ● 扶輪社委員會手冊 Club Committee Manual (226)
<p>地區領導人研習會 緊接於地區年會之前或之後 District Leadership Seminar Immediately prior to or after the district conference</p>	<ul style="list-style-type: none"> ● 領導和激勵的技巧 Leadership and motivational techniques ● 領導的各種機會 Leadership Opportunities ● 地區會議 District meeting ● 訂定一個國際服務計劃 Building an international service project ● 國際扶輪及扶輪基金會的各項計劃(選定計劃會議) RI and TRF programs (electives sessions) 	<p>召集人： 地區總監 Convener： Governor</p> <p>參加者： 有興趣且曾任社長或扶輪社領導角色3年或3年以上之扶輪社員 Audience： Rotarians who have served as club president or in a club leadership role for three or more years</p>	<p>給訓練人 For trainers：</p> <ul style="list-style-type: none"> ● 地區領導研習會領導人手冊 District Leadership Seminar Leaders' Guide (248)

<p>訓練會議/時間 <i>Training Meeting / Timing</i></p>	<p>研討議題 <i>Topics</i></p>	<p>召集人/受訓人員 <i>Convener / Audience</i></p>	<p>教材 <i>Materials</i></p>
<p>地區社員研習會 District Membership Seminar</p> <p>八月或九月 <i>August or September</i></p>	<ul style="list-style-type: none"> ● 社員重要的整體概念 Overview of the importance of membership ● 保留現有社員 Retention ● 招募新社友 Recruitment ● 籌組新扶輪社 Organizing new clubs ● 角色及責任 Role and responsibilities ● 各種資源 Resources (<i>Rotary Code of Policies 23.060.3</i>) 	<p>召集人： 地區總監 Convener : Governor</p> <p>參加者： 社或地區負責社員發展的領導人、助理總監、及其他有興趣之扶輪社員</p> <p>Audience : Club and district leaders whose duties relate to membership, assistant governors, and all interested Rotarians</p>	<p>給訓練人 For trainers :</p> <ul style="list-style-type: none"> ● 地區社員研習會領導人手冊 <i>District Membership Seminar Leaders' Guide (242)</i>
<p>地區扶輪基金研習會 District Rotary Foundation Seminar</p> <p>七月-十一月 <i>July--November</i></p>	<ul style="list-style-type: none"> ● 扶輪基金會各項計劃 Programs of The Rotary Foundation ● 設定及達成基金目標 Setting and achieving Foundation goal ● 扶輪社扶輪基金委員會之職責 Responsibilities of club Foundation committee ● 利用地區指定用途基金 (DDF) Use of District Designated Funds (DDF) ● 其他視地區需要而決定之事項 Other subjects as determined by needs of the district 	<p>召集人： 地區總監 Convener : Governor</p> <p>參加者： 扶輪社領導人們，扶輪基金委員會委員及其它有興趣的扶輪社員</p> <p>Audience : Club leaders, Rotary Foundation committee members and interested Rotarians</p>	<p>給訓練人 For trainers :</p> <ul style="list-style-type: none"> ● 地區扶輪基金研習會手冊 <i>District Rotary Foundation Seminar Manual (438)</i>