

# 地區訓練會議

## District Training Meeting

訓練會議/召集人 Training Meeting/ Convener	時間 Time Frame	議題 Topics Addressed	受訓人員 Audience	主要參考資料 Key Materials
<b>地區團隊訓練會</b> <b>District Team Training Seminar</b>  總監當選人 Governor-elect	二月 February	-年度主題介紹(Presentation of the annual theme) -地區行政管理(District administration) -角色與責任(Role and responsibilities) -與扶輪社共同工作(Working with clubs) -資料來源(Resources) -年度計劃(Planning for the year) -聯絡(Communication)	助理總監，地區委員會主委與委員 Assistant governors, district committee chairs, and district committee members	給引導人 Facilitator： 地區團隊訓練會領導人指南 For facilitators: <i>District Team Training Seminar Leaders' Guide</i>  給參與者 Participant： 助理總監訓練手冊及地區委員會手冊 For participants: <i>Assistant Governor's Training Manual, District Committee Manual</i>
<b>社長當選人訓練會</b> <b>Presidents-elect Training Seminar (PETS)</b>  總監當選人 Governor-elect	三月間舉行 March	-年度主題的介紹(Presentation of the annual theme) -扶輪社社長的角色與責任(Role and responsibilities of club president) -目標設定(Goal setting) -扶輪社領導幹部的挑選與準備(Selecting and preparing club leaders) -扶輪社行政管理(Club administration) -社員吸收及訓練(Membership recruitment and orientation) -有效能的服務計劃(Effective service projects) -扶輪基金會(The Rotary Foundation) -資料來源(Resources) -年度計劃(Planning for the year)	扶輪社社長當選人 Club presidents-elect	給引導人 Facilitator： 社長當選人訓練會領導人指南 For facilitators: <i>Presidents-elect Training Seminar Leaders' Guide</i>  給參與者 Participant： 扶輪社社長手冊 For participants: <i>Club President's Manual</i>
<b>地區講習會</b> <b>District Assembly</b> Governor-elect	4月—5月間 April — May	-角色與責任(Roles and responsibilities) -指導原則—政策與步驟(Guiding principles — policies and procedures) -挑選並訓練你的團隊(Selecting and training your team) -資料來源(Resources) -實際上的應用：建造一個計劃(Practical application: building a plan) -解決問題(Problem solving)	扶輪社領袖們及各委員會主委 Club leaders and committee chairs	給引導人 Facilitator： 地區講習會領導人指南 For facilitators: <i>District Assembly Leaders' Guide</i>  給參與者 Participant： 扶輪社秘書手冊，扶輪社委員會手冊 For participants: <i>Club Secretary's Manual, Club Committee Manual</i>
<b>地區扶輪基金講習會</b> <b>District Rotary Foundation Seminar</b>  地區總監 Governor	7月-11月間 July — November	-扶輪基金會各項計劃(Programs of The Rotary Foundation) -扶輪基金會目標設定與完成(Setting and achieving Foundation goals) -扶輪社基金會委員會的責任(Responsibilities of club Foundation committee) -如何使用地區指定用基金(DDF) (Use of District Designated Funds) -其他視地區需要而決定之事項(Other subjects as determined by needs of the district)	扶輪社領袖們,扶輪基金會委員會委員及其它有興趣的扶輪社員 Club leaders, Rotary Foundation committee members, and other interested Rotarians	給引導人 Facilitator： 地區扶輪基金講習會手冊(請注意：內含學員用的講義) For facilitators: <i>District Rotary Foundation Seminar Manual</i> (note: includes handouts for participants)
<b>地區領導講習會</b> <b>District Leadership Seminar</b>  總監 Governor	地區年會之前或之後立即召開 Immediately prior to or after the district conference	-地區領導計劃(The District Leadership Plan) -領導與激勵技巧(Leadership and motivational techniques) -建構一個國際服務計劃(Building an international service project) -計劃一個地區會議(Planning a district meeting) -在地區裡與地區外的服務機會(Opportunities in the district and beyond)	在扶輪社擔任社長或擔任三年或更多年領導角色而有興趣的社員 Interested Rotarians who have served as club president, or have served for three or more years in a leadership role in the club	給引導人 Facilitator： 地區領導講習會領導人指南 For facilitators: <i>District Leadership Seminar Leaders' Guide</i>