

從社員入口網站下載複製之半年報

國際扶輪 3520 地區 地區中文秘書 高永吉 PP Spencer 譯

親愛的地區總監們，

國際扶輪總部的資料關係部門內向你們致意！

我們都知道，在社員入口網站有一項為地區總監設計的特點，即製作及印刷複製他們地區內扶輪社之半年報。<http://www.rotary.org/en/selfservice/pages/login.aspx> 要進入口網站——連結上“查詢目前半年報 (SARs)”。當半年報在 PDF 檔中運作時，你可以印刷、儲存或查詢個別的資料。

誠如你所知，在每一半年報期間，許多扶輪社抱怨說他們並未收到或失掉了他們的副本。這些功能將可以協助你，使你的扶輪社而不需要與資料服務單位或社／地區支援單位去要求複製副本。

當社之幹部（社長、秘書或執行秘書）登入，這些功能即垂手可得。因此，我們非常地鼓勵扶輪幹部向 Rotary.org 網站登錄社員入口網站。以下是類似資訊，請轉交你扶輪社之幹部。

你如有任何疑問或顧慮請與我們聯絡 data@rotary.org 謝謝你的協助。

資料關係部

國際扶輪

給扶輪社幹部們之資訊

從社員入口網站下載複製之半年報

如果扶輪社社長、秘書或執行秘書，登入社員入口網站，<http://www.rotary.org/en/selfservice/pages/login.aspx> 他們只要登入登錄社員入口網站即可製作、複製自己的半年報。要進入口網站——連結上“查詢目前半年報 (SARs)”。當半年報在 PDF 檔中運作時，你可以印刷、儲存或查詢個別的資料。這將使你的扶輪社而不需要與資料服務單位或社／地區支援單位去要求複製副本。

Subject: Subject: Downloading Duplicate Semi-Annual Report from Member Access

Dear District Governors:

Greetings from the Data Relations Department at Rotary International Headquarters!

We now have a feature in *Member Access* for District Governors to create and print duplicate Semi-Annual-Reports for all their Rotary clubs within their district. <http://www.rotary.org/en/selfservice/Pages/login.aspx> To access - click on *View Current Semiannual Report (SARs)*" After report is run you may print, save or view individual reports in PDF format.

As you know, for each Semi-Annual-Report period, many Rotary clubs complain that they have not received or lost their copy. This feature will enable you to assist your Rotary Clubs without the need to contact Data Services or Club/District Support to request a duplicate copy.

When Club Officers (President, Secretary & Executive Secretary) are registered in *Member Access*, this feature is also available to them. Therefore, we highly encourage Rotary Club Officers to register on the Rotary.org website to have *Member Access* ability. Below is the same information for you to pass on to your Rotary Club Officers.

If you have any questions or concerns, please contact us at data@rotary.org

Thank you for your help.

Data Relations Dept.
Rotary International