



A PROGRAM GUIDE FOR ROTARIANS



THE ROTARY CENTERS

FOR INTERNATIONAL STUDIES

in peace and conflict resolution





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I.

THE PURPOSE OF THIS GUIDE

This Program Guide for Rotarians is a reference for the Rotary Centers for International Studies in peace and conflict resolution program and the Rotary World Peace Fellowships. It includes information on the history and goals of the Rotary Centers for International Studies, selection criteria, program funding, applicant recruitment, and program promotion in your community, club, and district.

Prospective applicants are eager to learn more about the Rotary World Peace Fellowships and to assess the relevance of the program to their career goals. As interest in the program grows, increasing numbers of prospective applicants will contact local Rotary clubs and districts to start the application process. The success of the program depends on the response of Rotarians to these applicants. Focusing on the unique aspects of the Rotary Centers program, especially promotion and selection, this guide outlines strategies for success in finding qualified candidates.

The Rotary Centers for International Studies program presents a unique opportunity for all Rotary districts to participate in a major educational and peace priority of The Rotary Foundation. Rotarians will find this program guide a useful tool when working with their fellowships subcommittees to select candidates for the Rotary World Peace Fellowships.

II.

A BRIEF HISTORY OF THE ROTARY CENTERS FOR INTERNATIONAL STUDIES PROGRAM

Rotarians have long dreamed of creating a Rotary-sponsored academy to promote world understanding and peace. Over the past 25 years, a variety of initiatives have been proposed to make this dream a reality. In 1996 under the leadership of Rotary Foundation Trustee Chair Rajendra Saboo, a committee was formed to consider the concept of an educational center, institute, or university dedicated to Paul Harris as a way of commemorating the 50th anniversary of his death in 1947. Composed of four Rotarians with professional backgrounds and experience in higher ed-

ucation, this committee explored a variety of academic models and ultimately recommended the creation of Paul Harris Centers for International Studies at several universities worldwide. At these centers, fellows would obtain a graduate degree focusing on issues related to international relations, conflict resolution, and peace studies. The Foundation Trustees adopted this proposal in principle and appointed a committee of Rotarians to fully develop the plan.

Over the next two years this committee created a conceptual plan for the centers, reviewed university proposals, and conducted site visits at universities interested in hosting a center. In 1999, the Trustees approved the plan to partner with universities to establish the Rotary Centers for International Studies in peace and conflict resolution. The centers were so named to increase public awareness of Rotary's commitment to peace and because Paul Harris's name is not well known outside of the Rotary world.

The Rotary Centers Committee considered more than 100 universities and based their final recommendations to the Trustees on such specific criteria as geographic diversity, the university's willingness to work with The Rotary Foundation, superior faculty, and an established degree program with a core curriculum in international relations, peace, and conflict resolution. Rotary World Peace Fellows began traveling abroad to pursue a master's degree at the Rotary Centers for International Studies in 2002.

In 2006, a short-term peace studies pilot program was launched that would serve as an alternative to the Rotary Centers for International Studies program. The program would enhance Rotary's existing work to support international peace studies. This second peace studies program would attract middle- to upper-level professionals who could arrange to be away from their employment for just a few months. It would also provide a lower cost option to The Rotary Foundation and more immediate returns on Rotary's investment in world understanding and peace.

In 2008, The Rotary Foundation Trustees approved the short-term option as a permanent offering within the Rotary Center for International Studies program, thereby providing interested applicants with a variety of courses and durations. Rotary World Peace Fellowships for master's degree and professional development certificate study will now be housed under

one roof. This change allows applicants to apply simultaneously for both options by including all six Rotary Centers in their preferencing options.

The Rotary Center at Chulalongkorn University in Bangkok, Thailand, will continue to offer two training sessions each year, January-April and June-August. Applications for both sessions will now be due at the same time as applications for the master's degree option: by 1 July. Selection of master's degree fellows and professional development certificate fellows will take place once a year.

III.

PURPOSE OF THE PROGRAM

The Rotary Centers for International Studies program supports the mission of The Rotary Foundation of improving health, supporting education, and alleviating poverty by

- Supporting and advancing research, teaching, publication, and practical field experience on issues of peace, goodwill, causes of conflict, and world understanding
- Inspiring people to work for a culture of peace and tolerance while enhancing their capacity, knowledge, and skill by generating interaction between practitioners and academics
- Providing advanced international educational opportunities in the area of peace and conflict resolution
- Providing a means for The Rotary Foundation and Rotarians to increase their effectiveness in promoting greater tolerance and cooperation among peoples, leading to world understanding and peace

Up to 50 Rotary World Peace Fellowships for master's degree study and up to 50 Rotary World Peace Fellowships for professional development certificate study are offered annually on a world-competitive basis for study at the six Rotary Centers. Rotary World Peace Fellows obtain a master's degree in international relations, peace studies, conflict resolution, and related areas or a professional development certificate in peace and conflict studies. Through their unique and diverse interdisciplinary programs, the six Rotary Centers provide academic and practical training to better equip peace fellows for leadership roles in solving the many problems that contribute to conflict around the world.

Master's Degree Option vs. Professional Development Certificate Option

The Rotary Centers program offers master's degree and professional development certificate study of varying lengths. Rotarians should become familiar with the following differences between the offerings in order to best advise interested applicants.

Master's Degree	Professional Development Certificate
Five centers, six universities	One center, one university
15- to 24-month course	Three-month course
Study timelines differ according to each university's schedule	Two sessions per year, January-April and June-August
10 new fellows at each center per year, totaling up to 50 per year	Up to 25 fellows in each session, up to 50 per year
Two- to three-month applied field experience during summer break	Two to three weeks of field study incorporated into curriculum
Building the leaders of tomorrow	Strengthening the leaders of today

IV.

THE ROTARY CENTERS UNIVERSITY PARTNERS

Six Rotary Centers for International Studies operate in partnership with seven universities. Each Rotary Center university partner has a unique curriculum focusing on various aspects of international studies related to peace and conflict resolution. Programs vary by university and include peace studies, conflict resolution, international relations, international development policy, journalism, environmental studies, public health, education, and public administration, among others. The programs are designed to provide Rotary World Peace Fellows with a broad range of academic experiences. The following is a brief outline of the programs offered at each partner institution.

- **Chulalongkorn University, Bangkok, Thailand**
Rotary World Peace Fellows selected to study at the Rotary Center at Chulalongkorn University earn a professional development certificate in peace and conflict studies. Up to 25 mid-career professionals

in fields related to conflict resolution and peace-building participate in an intensive three-month certificate course held twice annually, January-April and June-August. Led by experts in the field, the program balances theoretical and practical learning while capitalizing on the diverse experiences of both lecturers and participants. The custom curriculum helps promising leaders expand their global outlook, strengthen their negotiation abilities, and ultimately work toward making a positive impact on future peace and conflict resolution efforts worldwide. All course work is conducted in English, and Chulalongkorn is the only Rotary Center at which Rotary World Peace Fellows do not need to secure admission to the university itself.

- **Duke University and University of North Carolina at Chapel Hill, North Carolina, USA** (Both universities jointly host one Rotary Center.) Rotary World Peace Fellows selected to study at the Duke-UNC Rotary Center will enroll in a master's degree program at either Duke or UNC. Fellows at Duke apply for admission to the Program in International Development Policy. This is an interdisciplinary training program in policy analysis and sustainable development emphasizing conflict prevention through poverty reduction, improved governance, human rights, environmental management, and cooperative processes.

Rotary World Peace Fellows at UNC may apply for admission to a wide range of two-year master's programs, including (but not limited to) Anthropology, City and Regional Planning, Education, Geography, History, Journalism, Political Science, Public Health, and Social Work. Fellows take required courses in the department to which they are admitted and link their specialized studies to the objective of peace and conflict resolution.

Fellows at UNC as well as Duke can also earn the Center for Global Initiatives (CGI) Graduate Certificate in International Development and the CGI Graduate Certificate in Peace and Conflict Resolution. They can submit their master's thesis to either the Carolina Papers in International Development or the Carolina Papers in Democracy and Human Rights. In addition, UNC Fellows can earn a Certificate in International Development Policy from Duke. The Rotary Center program begins in August and runs 21 months.

- **International Christian University, Tokyo, Japan**
The Rotary Center program at ICU resembles an interdepartmental major, drawing from course work in the graduate school divisions of Public Administration, Education, and Comparative Culture. Fellows will enroll in the Division of Public Administration and pursue a Master of Arts. All applicants must have competence in English sufficient to carry on academic work and understand lectures. However, Japanese proficiency is an advantage, as it will allow fellows to access a full range of course offerings at ICU. The program begins in September and runs 22 months, which can be preceded by an optional two-month intensive Japanese language training program.
- **Universidad del Salvador, Buenos Aires, Argentina**
Rotary World Peace Fellows at USAL Rotary Center enroll in the Master in International Relations program. The program introduces the most important theoretical, empirical, and methodological developments in international politics, with an emphasis on Latin America and an orientation in International Security, Conflict, and Peace or International Economics, Cooperation, and Development. The program begins in March and runs for 18 months, which can be preceded by an optional one-month intensive Spanish language training program.
- **University of Bradford, West Yorkshire, England**
Rotary World Peace Fellows at the University of Bradford are enrolled in the Master of Arts program in the Department of Peace Studies. The department offers master's courses in Peace Studies, Conflict Resolution, African Peace and Conflict Studies, International Politics and Security Studies, and Conflict Security and Development studies. Bradford's staff and research students work in three broad areas: the International Security Group, Politics and Social Change Group, and Centre for Conflict Resolution. The program begins in September and lasts 15 months.

- **University of Queensland, Brisbane, Queensland, Australia**

Rotary World Peace Fellows at the University of Queensland are enrolled in the Master of International Studies (Peace and Conflict Resolution) program in the School of Political Science and International Studies. In addition to international relations and conflict resolution, Rotary Fellows have the opportunity to pursue a wide range of topics including human rights, ethics and world politics, arms control, peacekeeping, and global women's issues. The program begins in February and runs for 16 months.

Because the universities, their admissions requirements, and their curricula vary, applicants are expected to research their university preferences thoroughly before completing the *Rotary World Peace Fellowship Application* (083-EN). Rotarians should carefully review the particulars of each university's academic program with the applicant to ensure that he or she is aware of the program's course offerings and requirements and how these differ among the six centers. Applicants should visit university Web sites and contact relevant faculty directly to determine if a given university program will suit their academic needs.

For detailed information on each university partner and its Rotary World Peace Fellow curriculum, go to the Rotary Centers Web page at www.rotary.org/rotarycenters.

V.

AVAILABILITY OF ROTARY WORLD PEACE FELLOWSHIPS

Rotary World Peace Fellowships are offered on a world-competitive basis. Each Rotary district and non-districted club may submit as many applicants as they deem qualified for competition in the worldwide annual selection process. All districts are encouraged to recruit qualified applicants for the fellowship and nominate candidate(s) for the annual world competition. District eligibility to nominate candidates each year is not dependent on district financial contributions to The Rotary Foundation. Fellow selection is independent of funding.

VI.

PROMOTING ROTARY WORLD PEACE FELLOWSHIPS

Rotarians should consider a distinct marketing strategy for targeting applicants for Rotary World Peace Fellowships. Qualified candidates should demonstrate a commitment to peace and conflict resolution through academic, volunteer, and professional experience as well as outstanding leadership abilities and high academic achievement. Here is a sample list of areas from which to draw qualified applicants.

- Departments of international studies, international relations, political science, peace studies, and conflict resolution at local colleges and universities
- Nongovernmental organizations involved in human rights, disaster relief, aid distribution, environmental advocacy, refugee issues, and other issues related to peace and international cooperation
- International organizations and corporations
- Government agencies, such as departments of state, foreign ministries, diplomatic corps, and other groups of civil servants
- International volunteer agencies
- Military, security, and law enforcement personnel
- Mediation, arbitration, and dispute resolution groups
- Meetings of returned Peace Corps Volunteers
- University alumni associations
- Former Rotary Foundation Ambassadorial Scholars or Group Study Exchange participants who work with international issues, development, peace-building, and conflict resolution, even if they currently live outside your district

Clubs and districts in areas that are experiencing or have recently experienced conflict are also encouraged to heavily promote this fellowship opportunity. Candidates from conflict regions have great potential for making an impact on peace and conflict resolution through study and training at the Rotary Centers.

Districts may want to consider the following ideas for promoting the fellowship to attract qualified candidates:

- Inquire about the possibility of holding informational meetings with the groups listed previously.
- Host a lecture or discussion on a topic relevant to peace or international understanding. Promote this event to the groups listed previously.
- Invite current or former Rotary World Peace Fellows or Ambassadorial Scholars to speak at informational meetings for Rotarians and non-Rotarian groups.
- Identify individuals affiliated with the groups listed previously and send them copies of the *Rotary World Peace Fellowships Leaflet* (084-EN) to share with their students, members, or clients. Be sure to include your district's contact information.
- Issue news releases to local/regional publications, college/university newspapers, radio stations, and public-access cable television stations. News releases should reference the RI Web site at www.rotary.org/rotarycenters where interested individuals can find more information. A sample news release is provided in this guide.
- Encourage the organizations and agencies listed previously to add links to the RI Web site on their sites.
- Contact leadership in Rotary districts that have put forth successful candidates for the Rotary World Peace Fellowships to gather information on marketing and candidate recruitment strategies.

VII.

FELLOW SELECTION: CRITERIA, PROCESS, AND COMMITTEE COMPOSITION

Rotary World Peace Fellows are chosen from a wide variety of academic and professional backgrounds based on their ability to make the greatest impact on world peace and conflict resolution during their careers. When considering applicants' academic and professional achievements, application reviewers should not give preference to a particular academic subject, area of study, or profession. Reviewers should

use the applicants' written statement and interview to determine how their interests, professional experience, previous studies, and volunteer experiences relate to the goals of the program. The most qualified candidates are chosen as peace fellows for each center's program. Where feasible, however, the world-competitive selection committee also takes into consideration the candidates' professional, academic, geographic, and cultural background to achieve a diverse group of fellows at each Rotary Center.

Selection Criteria and Rules of Eligibility

- Applicants for Rotary World Peace Fellowships must have a bachelor's degree or the international equivalent, or equivalent work experience (professional development certificate only).
- Applicants must have a minimum five years relevant work experience with current full-time employment in a mid- to upper-level position (professional development certificate) or a minimum three years combined paid or unpaid full-time relevant work experience (master's degree).
- Applicants must demonstrate proficiency in a second language (master's degree) or English (professional development certificate). Applicants must have proficiency in the language of the proposed Rotary Center university partner. Applicants wishing to study at International Christian University (Japan) may be proficient in Japanese or English, although some Japanese-language ability is helpful. Language requirements are detailed on the fellowship application.
- Applicants must possess excellent leadership skills.
- Applicants must demonstrate a commitment to international understanding and peace through their personal and community service activities or academic and professional achievements. The Rotary Foundation does not recommend application to the Rotary World Peace Fellowships program immediately after receiving an undergraduate degree.
- Applicants selected for a fellowship will study at one of the Rotary Centers in a country other than their country of citizenship or permanent residence. Exceptions to this requirement include Japanese citizens or residents of Japan who have completed a course of study outside Japan and are interested in attending the Rotary Center at International

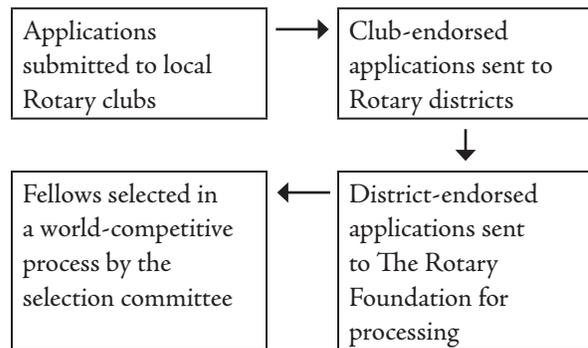
Christian University; and Thai citizens or residents of Thailand interested in attending the Rotary Center at Chulalongkorn University. If an applicant is a citizen of one country and has applied for or received permanent residence in a second country, he or she may not apply for study at a Rotary Center in either country.

- Districts may sponsor foreign nationals for the Rotary World Peace Fellowships (including candidates from non-Rotary regions) who have close ties to the sponsor Rotary district. However, in no case may such a candidate apply for study at a Rotary Center in the sponsor district or country. For example, a UK citizen who is a resident of Australia and is sponsored for a Rotary World Peace Fellowship by a Rotary district in Australia may not study at either the University of Bradford (UK) or the University of Queensland (Australia).
- Selected Rotary World Peace Fellows must gain unconditional admission to their assigned universities. Failure to do so will nullify his or her fellowship. Final university admission decisions will rest with the universities; The Rotary Foundation cannot intervene, under any circumstances, in the admissions process on behalf of a selected peace fellow. Peace fellows assigned to the Rotary Center at Chulalongkorn University are exempt from this requirement.
- Applicants must be committed to completing the entire Rotary Centers program and obtaining the corresponding degree or certificate at the end of the fellowship period.
- Rotary World Peace Fellowships may not be used for PhD study, even if such a degree may be completed at a Rotary Center university within the fellowship period. Applicants who have completed previous graduate study and wish to pursue a PhD are not suitable candidates for the peace fellowships.
- An applicant for the Rotary World Peace Fellowship cannot be a Rotarian; an honorary Rotarian; an employee of a club, district, or other Rotary entity or of Rotary International; a spouse, lineal descendant (child or grandchild by blood or legal adoption), a spouse of a lineal descendant, or an ancestor (parent or grandparent) of any living person in the foregoing categories; or a former

Rotarian within 36 months of resignation from Rotary or his/her relative as described above. However, such individuals may apply to the Rotary Center in Thailand on an exception basis and, if accepted, will be responsible for paying for all program-related costs, health insurance, and airfare.

- Rotaract members and former Rotary Ambassadorial Scholars are eligible to apply provided they meet all other eligibility criteria.
- Persons with disabilities are eligible for Rotary Foundation awards and should not be overlooked. With the support of Rotarians in the sponsor and host districts, persons with disabilities have served as successful Rotary award recipients.

Application Process



Connecting Applicants with Clubs

Connecting interested applicants with local Rotarians is a crucial part of the application process. To facilitate this connection, The Rotary Foundation will refer applicants to the district Rotary World Peace Fellowships subcommittee chair (or, if the district doesn't have one, to the district governor or Foundation committee chair).

When contacted by prospective applicants, the district officer should refer them to the appropriate clubs and inform them of the district's application deadline; in turn, the district officer should alert club leaders that prospective applicants might be contacting them. If clubs do not have complete and updated information about the Rotary World Peace Fellowships, the district peace fellowships chair should provide any necessary information and training. This referral system is designed to create a pool of excellent candidates for the annual world competition.

Club Selection and Endorsement

Each Rotary club may endorse as many applicants for the Rotary World Peace Fellowship as it deems qualified. The club fellowships committee should review the purpose of the fellowship with all interested applicants and interview them before endorsing applications to be submitted to the district selection committee. If highly qualified applicants are not available to attend in-person interviews, clubs should arrange for alternative means of interview, such as telephone, videoconference, or cyber interviews via the Internet.

Sponsor Rotarians might arrange for applicants to interview with Rotarians where the applicant currently lives. Rotarians also might consider having such applicants submit video or audio recordings that communicate their reasons for pursuing the fellowship, the relevance of the Rotary World Peace Fellowship to their careers, and other information. Please see the *Rotary World Peace Fellowship Application* (083-EN) for a copy of the club endorsement form.

Sponsor clubs also should ensure that applicants have completed all application materials and submitted required accompanying documents such as academic transcripts and any tests required for admission to the universities they declare as a preference on the application form.

District Selection Committee and Process

Because of the unique criteria and special focus of the Rotary World Peace Fellowship, interviews for these applicants should be held separately from those for Ambassadorial Scholarships.

The Foundation Trustees recommend that the committee considering Rotary World Peace Fellowship applications include the current district peace fellowships subcommittee chair, district governor, immediate past governor, governor-elect, or Foundation committee chair, and three Rotarians or non-Rotarians with expertise in the fields of peace and conflict resolution, education, or civic or business leadership. The district may want to consider inviting a former Rotary World Peace Fellow or Ambassadorial Scholar with professional experience in international relations or conflict resolution to serve on the committee. If possible, the committee should include a member with language skills who can assess applicants' foreign language abilities.

Interviewing Candidates: What to Look For

In nominating candidates for the Rotary World Peace Fellowships, the selection committee should consider how potential fellows will further the program's objectives (see section III, Purpose of the Program). The committee should assess how applicants have demonstrated a commitment to international understanding and peace. In addition, the committee should assess applicants' potential to become leaders or expand on their leadership role in government, business, education, media, and other professions as demonstrated through previous experience. Finally, it should select candidates with leadership skills who will promote national and international cooperation, peace, and the successful resolution of conflict throughout their lives, in their careers, and through their service activities.

After completing the applicant screening and interview process, each Rotary district and nondistricted club may select as many applicants as they deem qualified for competition at the world level.

The district committee must complete the District Committee Interview Report (located toward the end of the fellowship application) for its selected Rotary World Peace Fellow candidate(s). If applicants are living abroad and unavailable for a personal interview, the district selection committee should arrange for an alternate means of interview as discussed in Club Selection and Endorsement in this section. Districts should furnish detailed and thorough responses in the interview report to provide The Rotary Foundation (TRF) world-competitive selection committee with complete candidate profiles.

Low-Income Country Candidate Recruitment

In order to recruit more Rotary World Peace Fellow applicants from low-income countries, two funds have been created to offset application and predeparture costs. 1) Interested low-income country applicants who do not have funds to take the Graduate Record Exam (required of universities in the USA) and Test of English as a Foreign Language would be waived of this requirement until chosen by their district. Once the candidate(s) is selected, the district would pay for the required tests and travel expenses to the test sites. The nominating district would be reimbursed up to US\$400 once the application, test results, and appropriate reporting form are received by TRF, even if the candidate is not ultimately selected for the fel-

lowship. 2) If the applicant is selected as a peace fellow (master's degree only) by TRF and admitted to his or her assigned Rotary Center, TRF would provide a predeparture assistance grant of \$1,000. This grant is intended to offset the fellow's costs incurred for health insurance, visa, passport, medical exam, and university application fees. The grant would be included in the fellow's first living stipend payment at the start of the fellowship.

World-Competitive Selection Process

TRF must receive the district's endorsed candidate's application materials for the world-competitive selection process by 1 July of the year preceding the start of each program. The application must be complete and include all academic transcripts, test scores, and any other accompanying documents required for admission to the universities the candidate preferences on the application form. Incomplete applications or those sent to TRF without required test scores will not be considered by the world-competitive selection committee. Applicants should consult the *Rotary World Peace Fellowship Application* (083-EN) or individual universities for details about test requirements.

Candidates may apply to their universities of preference before Rotary World Peace Fellow selection. However, they should be aware that admission to a Rotary Center university partner does not guarantee selection as a peace fellow.

Similarly, individuals selected as peace fellows are not guaranteed admission to their assigned Rotary Center university partner. If a selected peace fellow does not gain acceptance to his or her assigned university partner, the fellow must relinquish the fellowship (master's degree only). All final admissions decisions rest with the universities. Fellowship finalists should not quit their jobs, alter their plans, or pursue speaking engagements until they have been accepted to the partner university and all plans have been finalized.

VIII.

PROFILES OF ROTARY WORLD PEACE FELLOW CANDIDATES

Rotary World Peace Fellow candidates represent a broad range of interests and backgrounds. Their common trait is a commitment to peace and conflict

resolution as demonstrated through academic, volunteer, and professional experience. Here are profiles of successful peace fellow candidates.

A career civil servant charged with mediating local disputes over political and environmental issues, who plans to develop and implement better social and environmental policies and training models for his or her home government

A healthcare professional who has provided medical care and training to the poor in war-torn countries and plans a career in international public health

A humanitarian aid agency project officer who has created microcredit loan programs for HIV widows in Sub-Saharan Africa, and plans a career in economic development through poverty reduction

A social worker who has counseled youth drafted as child soldiers, and plans a career in conflict prevention by creating regional mental health facilities that offer reconciliation and forgiveness training programs

A career military professional who worked with protective operations, and plans to incorporate conflict prevention and resolution methodology into the nation's armed forces

An educator who works with youth from different religious and ethnic groups, facilitating projects that will create greater understanding and prevent future conflicts

IX.

EXPECTATIONS FOR ROTARY WORLD PEACE FELLOWS

Rotarians are making a significant investment in Rotary World Peace Fellows. Accordingly, there are high expectations for peace fellows in both their career commitments and ongoing involvement with Rotary. Peace fellows will be expected to maintain contact with The Rotary Foundation throughout their professional careers to advise and assist Rotary International and its member clubs in their efforts to contribute to world understanding and peace. These alumni will also be asked to evaluate and promote the peace fellowships program. Expectations for fellows are specified in the *Rotary World Peace Fellowship Application* (083-EN) and include

- Developing an increased capacity in current work related to peace-building and conflict resolution
- Helping to build a lasting network of peace-builders worldwide
- Serving as a global human resource with whom to consult and collaborate when facing conflict issues
- Maintaining a lasting relationship with Rotary

Sample Alumni Profiles from Rotary Center University Partners

Rotary Centers alumni are working in a range of areas, from grassroots and local nongovernmental organizations to national governments, military, and police, to bilateral and international organizations such as the United Nations, World Bank, International Organization for Migration, and Organization of American States. For more examples of alumni's success, see the *Rotary World Peace Fellowships Alumni Pamphlet* (092-EN) on the RI Web site. For information on all Rotary Centers alumni, go to the Rotary Centers Web page, www.rotary.org/rotarycenters.

X.

APPLICATION MATERIALS

Rotary World Peace Fellowship application materials can be downloaded from the RI Web site, www.rotary.org/rotarycenters. Alternatively, applications may be ordered from RI Publications Order Services (telephone: 847-866-4600; fax: 847-866-3276; e-mail: shop.rotary@rotary.org); or appropriate RI international office. Materials are available in English, French, German, Italian, Japanese, Korean, Portuguese, and Spanish. Updated application forms are available in December of each year.

Application materials include

- *Rotary World Peace Fellowship Application* (083-EN), to be completed by applicants
- *Rotary World Peace Fellowships Leaflet* (084-EN), which explains program objectives, criteria, eligibility, funding, and application process, and includes contact information for the Rotary Centers university partners
- *Rotary Centers Alumni Pamphlet* (092-EN), which highlights the achievements and employment of peace fellow alumni

XI.

PROGRAM TIMELINE AND DEADLINES

Districts are responsible for distributing application materials to their clubs. Each district must set its own deadline for clubs to submit Rotary World Peace Fellowship applications to the district for consideration, keeping in mind that district-endorsed applications are due to TRF by 1 July of the year preceding the start of the program. The following timeline is recommended for program promotion and selection of candidates. TRF also encourages clubs and districts to be flexible when following this timeline, to allow individuals learning about the fellowship late the opportunity to apply.

January of year preceding program	Districts receive application materials from TRF and distribute them to clubs; districts and clubs begin to promote the opportunity to attract well-qualified candidates.
March of year preceding program	Clubs conduct interview and selection process and submit their club-endorsed applications to the district in accordance with district deadline.
May – June of year preceding program	Districts conduct interview and selection process for their Rotary World Peace Fellow candidate(s). Each district submits its candidate application(s) to RI World Headquarters to arrive by 1 July of the year preceding the program.
July – October of year preceding program	TRF and Rotary Center university partners screen applications and select fellowship finalists.
November of year preceding program	Districts and their candidates notified of the results of the world-competitive selection process.

XII.

HOW DO ROTARY WORLD PEACE FELLOWSHIPS DIFFER FROM AMBASSADORIAL SCHOLARSHIPS?

Although the Rotary World Peace Fellowships program builds on the strengths and success of the Ambassadorial Scholarships program, the focus and structure of the two programs differ in terms of scholarship availability, strategies for promotion and recruitment, selection criteria and process, application materials, and funding. Understanding the differences between the two programs will help in selecting qualified candidates for the fellowships program. Candidates for Rotary World Peace Fellowships generally will be older and more professionally focused than those for Ambassadorial Scholarships. Rotarians are encouraged to read the Rotary World Peace Fellowship application materials thoroughly to gain a complete understanding of the program’s objectives and requirements.

Rotary World Peace Fellows	Ambassadorial Scholars
Have already earned a bachelor’s degree or equivalent before starting their fellowship	Include students at the undergraduate and graduate levels
Have significant, relevant work experience in conflict resolution, mediation, diplomacy, international relations, or similar fields	May or may not have significant work experience
Demonstrate a commitment to a career dedicated to peace and conflict resolution following their fellowship	Pursue studies and careers in any academic and professional areas

XIII.

FUNDING: *SHARE* SYSTEM AND THE DISTRICT DESIGNATED FUND

Funding the Rotary World Peace Fellowships is a global Rotary effort. These fellowships are supported through a pool of funds contributed by districts from their District Designated Fund (DDF) within the *SHARE* system, making it possible to offer the fellowships on a world-competitive basis.

Districts are not required to contribute funds to the peace fellowships pool to nominate fellowship candidates. However, all districts are encouraged to allocate some amount of their DDF in support of the peace fellowships. Any amount of DDF may be contributed — there is no minimum requirement or maximum limit. Districts that commit US\$25,000 every year, or \$50,000 every other year, are recognized as Rotary Center Peacebuilder Districts.

Major gifts to TRF restricted to support the Rotary Centers program are extremely important. Financial contributions from Rotarians and friends of Rotary will ensure the long-term success of the Rotary Centers for International Studies. In the short term, funds committed by the Foundation Trustees will support the administration of the Rotary Centers, and DDF will support the peace fellowships. For the future, support from individual Rotarians will be needed to cover the majority of the program’s costs. Therefore, the Trustees have approved the Rotary Centers Major Gift Initiative which seeks to raise US\$95 million by 2015 in order to permanently endow the program. For more information, go to www.rotary.org.

ORIENTATION FOR ROTARY WORLD PEACE FELLOWS

Each Rotary World Peace Fellow has a Rotarian sponsor counselor who serves as an integral link between the fellow and the sponsor district and as a resource before, during, and after the fellowship period. The sponsor counselor provides support and one-on-one counseling about Rotary to the fellow.

Peace fellows must be provided with appropriate orientation in both their sponsor and host districts to ensure that they understand TRF's mission, their role in supporting that mission, and their responsibilities as alumni. Rotarian involvement in orientation seminars is critical to effectively preparing peace fellows and making them feel an important part of Rotary's work for international understanding and peace.

Peace fellows and their sponsor Rotarians should attend an Ambassadorial Scholars orientation seminar in their region. To ensure the seminar's success, organizers should look for ways to address the special focus and expectations for the fellows. Organizers should allot time for fellows to meet with a small group of district leaders to discuss the fellows' unique responsibilities, expectations, potential projects, and collaboration.

If no orientation seminar is available in the region, the sponsor district should provide individualized orientation for the fellow that covers these topics. Guidelines for orientation of outbound fellows are available from TRF staff (see contact information at the end of this guide). In addition, an online orientation training module is mandatory for all fellows.

HOSTING ROTARY WORLD PEACE FELLOWS

Each Rotary Center has a host area that includes the Rotary district where the center is located and a number of surrounding districts. The host districts have a special challenge and opportunity in hosting a new class of Rotary World Peace Fellows every year. As Rotarian hosting is crucial to the peace fellows' success, a Rotarian counselor is assigned to each fellow in the host area.

Each Rotary Center also has a Rotarian host area coordinator, who is appointed by the Foundation Trustee chair and is typically a past district governor or regional Rotary Foundation coordinator. The host area coordinator serves as the primary contact between the host area Rotarians and the Rotary Center director. The coordinator works with TRF to promote Rotary Center activities, coordinate training and informational events, and facilitate host area club and district participation in these activities and events.

This joint hosting effort expands opportunities for Rotarian involvement with the Rotary Center and provides important guidance and advice to the peace fellows and universities. TRF provides training and guidelines to the host areas to prepare them for their role and responsibilities in hosting the fellows. In turn, the host areas work with the universities to develop an annual orientation for the fellows.

Through orientation sessions and the active participation of host counselors and other area Rotarians, Rotary hopes to forge personal and lasting relationships between Rotary World Peace Fellows and Rotarians. Each district also appoints an official host Rotary club to enhance the entire club's sense of "ownership" of the fellow and the fellow's relationship with many Rotarians in the host community.

XVI.

ALUMNI RELATIONS

Rotary World Peace Fellows are expected to maintain an association with Rotary throughout their careers. Sponsor and host Rotarians are key to developing a strong relationship that will continue and deepen over time.

Rotary peace fellow alumni will help evaluate the Rotary Centers program, promote it to potential candidates, and participate in Rotary Centers annual seminars. TRF and the Rotary Center university partners will track the fellows' careers to assess the program's impact on international relations and peace. TRF also supports several electronic newsletters, including *Reconnections* and *Peace Net*, and online communities to keep alumni and Rotarians connected.

XVII.

ADDITIONAL RESOURCES

Both Rotarians and applicants are encouraged to visit the RI Web site at www.rotary.org/rotarycenters for information on the Rotary Centers program, including links to the university partners' Web sites. The Rotary Centers Web pages also contain "Rotary Centers in the News," which has samples of media coverage that the program has received throughout the world.

District Rotary World Peace Fellowship subcommittee chairs are responsible for promoting club and district participation in the peace fellowship program and for selecting peace fellow candidates. District peace fellowship chairs ensure careful attention is paid to four basic elements: promotion and selection, orientation, hosting fellows, and alumni outreach. To assist them in their efforts, TRF maintains a secure online community site through which they can get updated Rotary Center news, download documents, and participate in online discussions with other peace fellowship chairs around the world.

The host area coordinator at each Rotary Center is responsible for coordinating peace fellow speaking engagements and other Rotarian requests at the center. Coordinators may be reached by contacting TRF staff (see the end of this section).

Regional Rotary Foundation coordinators (RRFCs) are knowledgeable Rotarians who serve as TRF resources for district leadership. Rotarians are encouraged to use RRFCs to guide districts in peace fellow selection and promotion efforts.

Please direct any questions not answered in this guide or on the RI Web site to TRF staff (telephone: 847-866-3307; fax: 847-556-2141; e-mail: rotarycenters@rotary.org).

SAMPLE NEWS RELEASE

The news release is a basic tool for communicating information about Rotary World Peace Fellowship opportunities. The following is a suggested news release about application availability. The release should be modified according to your culture and media standards.

For Immediate Release

Contact: (Name)

(Telephone; Fax)

(E-mail)

Rotary World Peace Fellowship Applications Available

(CITY) (DATE) — Applications for Rotary World Peace Fellowships are now available from the Rotary Club of (name).

The fellowships are for study at one of the six Rotary Centers for International Studies in peace and conflict resolution to obtain a master's degree in international relations, peace studies, conflict resolution, and related areas, or a professional development certificate in peace and conflict studies. The Rotary Centers have been established by The Rotary Foundation in partnership with prestigious universities throughout the world.

During their studies, Rotary World Peace Fellows will work to advance knowledge of issues related to peace, causes of conflict, and world understanding. The fellows will participate in a Rotary Center seminar and will commit to a career related to international relations, peace, and conflict resolution.

Rotary World Peace Fellowships are for up to two academic years and provide funding for round-trip transportation, tuition and fees, room, board, and other limited expenses.

For more information and a fellowship application, please contact (insert local contact information in this paragraph — name, address, and phone numbers, as well as application deadline dates). Interested individuals can also consult the RI Web site at www.rotary.org/rotarycenters for more information and to download an application.

The six Rotary Centers for International Studies involve the following seven university partners.

- Chulalongkorn University, Bangkok, Thailand
- Duke University and the University of North Carolina at Chapel Hill, North Carolina, USA (both universities jointly host one Rotary Center)
- International Christian University, Tokyo, Japan
- Universidad del Salvador, Buenos Aires, Argentina
- University of Bradford, West Yorkshire, England
- University of Queensland, Brisbane, Queensland, Australia

FREQUENTLY ASKED QUESTIONS

Where can I find information on the Internet about the Rotary Centers for International Studies and Rotary World Peace Fellowships?

On the RI Web site at www.rotary.org/rotarycenters

Where can I get applications for the Rotary World Peace Fellowships?

Applications are available by download from the RI Web site at www.rotary.org/rotarycenters. A sample fellowship application is also mailed to all Rotary districts each year. In addition, the application can be ordered from RI Publications Order Services (telephone: 847-866-4600; fax: 847-866-3276; e-mail: shop.rotary@rotary.org), or appropriate RI international office.

Are Rotarians and their relatives eligible to apply for this program?

Rotarians and their relatives will continue to be able to apply to attend the Rotary Center at Chulalongkorn University under an exception policy, but will still be unable to apply for the master's degree programs at the other Rotary Centers. However, nonlineal descendants (e.g., sibling, uncle) may be eligible. See page 6 for eligibility requirements.

Is there a limit to the number of peace fellowship applications my club may endorse?

No. A club may endorse any number of qualified applicants for fellowship competition at the district level. Each district and nondistricted club may then select as many candidates as it deems qualified for the world competition.

Citizens of foreign countries and non-Rotary countries have approached the club/district about application to the program. Are we allowed to sponsor these candidates for the peace fellowships?

Yes, but the candidate may not apply for study either at a Rotary Center in the sponsor country or the candidate's country of citizenship. Exceptions to this

requirement include Japanese citizens or residents of Japan who have completed a course of study outside Japan and are interested in attending the Rotary Center at International Christian University; and Thai citizens or residents of Thailand interested in attending the Rotary Center at Chulalongkorn University.

I am interested in having a Rotary World Peace Fellow speak at my upcoming district conference or Rotary institute. How can I contact fellows?

Contact TRF staff (telephone: 847-866-3307; fax: 847-556-2141; e-mail: rotarycenters@rotary.org). They will put you in touch with the appropriate Rotarian host area coordinator who handles speaking requests for the peace fellows.

When is the fellowship application deadline?

Districts set their own application deadlines. However, districts must submit their candidate applications to TRF by 1 July of each year for the following program year. Districts should set a deadline for club submissions that allows sufficient time to screen applications and conduct interviews to comply with the 1 July deadline for the world competition.

Who funds the Rotary World Peace Fellowships?

These fellowships are supported through a pool of funds contributed by districts from their District Designated Fund (DDF) within the *SHARE* system. All districts are encouraged to allocate some amount of their DDF in support of the fellowships. A number of individual donors also have made major gifts to name and endow the fellowships.

What happens to the DDF my district contributes if the fellow we nominate is not one of the class of Rotary World Peace Fellows selected on a world-competitive basis?

The DDF contributed will support the class of fellows selected on a world-competitive basis; therefore, DDF allocations made by a district are not connected to a specific fellow. For that reason, the DDF does not revert back to the district if the candidate it endorsed is not subsequently selected.

How were the Rotary Centers university partners selected?

The Rotary Centers Committee considered more than 100 universities. The committee's recommendation of the final universities to the Trustees was based on very specific criteria including geographic diversity, superior curriculum and faculty, and willingness to work with TRF.

What is the difference between a Rotary World Peace Fellowship and an Ambassadorial Scholarship?

Rotary World Peace Fellows are selected on a world-competitive basis to study at one of the six Rotary Centers in a master's degree program in international relations, peace studies, conflict resolution, and related areas, or a professional development certificate in peace and conflict studies. They are funded by a global pool of contributions composed largely of DDF.

Ambassadorial Scholars are selected and funded by sponsoring Rotary districts. These scholarships are not limited to certain universities or fields of study and are generally not intended for the completion of a degree.

Are successful candidates for Rotary World Peace Fellowships assigned to the Rotary Center of their choice?

Candidates indicate their preferences for assignment to any of the six Rotary Centers, but final university assignments are determined by the Foundation Trustees as recommended by the world-competitive selection committee. The selection committee includes faculty from the six Rotary Centers. Selection as a peace fellow does not guarantee university admission, and all fellows must gain admission to their assigned Rotary Centers to receive fellowship funds (master's degree study only).

Can a former Rotary Ambassadorial Scholar compete for a Rotary World Peace Fellowship?

Yes.

Can an applicant compete for both the Ambassadorial Scholarship and the Rotary World Peace Fellowship at the same time?

No.

Are Rotary World Peace Fellows required to attend a Rotary Center in a country other than their own?

Yes, with the exception of Japanese citizens or residents of Japan who have completed a course of study outside of Japan and are interested in attending the Rotary Center at International Christian University; and Thai citizens or residents of Thailand who are interested in attending the Rotary Center at Chulalongkorn University.

Do districts have to allocate US\$50,000 in the District Designated Fund (DDF) to nominate a Rotary World Peace Fellow?

No. Districts need not contribute any DDF to nominate a peace fellow.

Is the Rotary Centers program fully funded by endowed, named, and donated fellowships?

The program is currently funded through DDF donations, although the ultimate goal of the Rotary Centers program is to be fully self-funded through endowed, named, and donated fellowships.

Must a district donate DDF in increments of US\$25,000 (e.g., \$25,000, \$50,000, \$100,000) in order to contribute to the Rotary Centers program?

No. Districts or individuals can donate any amount to the Rotary Centers program. Please contact a TRF representative to learn how to donate.



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