



Overview: District Rotary Foundation Committee Chairperson October 2005

Objective: The district Rotary Foundation committee (DRFC) is a group of experienced and dedicated Rotarians who assist the governor in educating, motivating and inspiring Rotarians to participate in Foundation program and fundraising activities in the district. The DRFC chairperson's primary role is to serve as the district expert in all matters related to the Foundation.

Qualifications: The DRFC chairperson should:

- Have significant knowledge of, commitment to and experience with Rotary Foundation activities;
- Have served as a district governor previously;
- Be appointed for a three-year term.

Responsibilities: The DRFC chairperson serves as the primary liaison between The Rotary Foundation and club Rotarians. More specifically, in relation to Humanitarian Grants, he/she will:

- Coordinate and evaluate all district Foundation activities with direct leadership of the governor;
- Assist the district governor, district trainer and Rotary Foundation committees to organize a district Rotary Foundation seminar for club presidents, presidents-elect, club Foundation committees and other Rotarians in the district;
- Work with members of the DRFC to determine the distribution of District Designated Funds (DDF), provide the authorizing signature for the use of DDF; and maintain accurate records that reflect projects to which DDF have been allocated and grants approved;
- Facilitate the submission of timely and complete reports to The Rotary Foundation for all humanitarian grants sponsored by clubs in the district;
- Serve with the members of the grants subcommittee in a district stewardship and oversight capacity to promote compliance with humanitarian grants program requirements and ensure that any concerns are immediately reported to The Rotary Foundation.
- Ensure adequate and effective communication with the club Foundation committees to convey an awareness and understanding of the Foundation to all the clubs in the district;
- Serve as a member of the project committee for any open 3-H Grants sponsored by clubs in the district.