
MINUTES

of the

FEBRUARY 2006 MEETING

of

THE TRUSTEES

of

THE ROTARY FOUNDATION

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DATE AND PLACE

The Trustees of The Rotary Foundation of Rotary International met on 15-16 February 2006 in San Diego, California, USA.

ATTENDANCE

Present were Chairman Frank J. Devlyn, Chairman-elect Luis Vicente Giay, Vice-Chairman Ray Klinginsmith, other Trustees Michael W. Abdalla, Peter Bundgaard, Jayantilal K. Chande, Rudolf Hörndler, Gary C.K. Huang, Carolyn E. Jones, Dong Kurn Lee, Jonathan B. Majiyagbe, Mark Daniel Maloney, Bhichai Rattakul, Robert S. Scott, Fumio Tamamura, and General Secretary Ed Futa.

Also present were RI Director Robert A. Stuart, Jr.; International PolioPlus Committee Chairman William T. Sergeant; Rotary Foundation General Manager John Osterlund; Chief Financial Officer Peter DeBerge; Chief Information Officer Alan Jarvis; Membership Services General Manager Theresa Nissen; Corporate Services Manager Andrew G. McDonald; Corporate Services Associate Manager Alice Baehler, who served as secretary of the meeting; Fund Development Manager, G. Holger Hansen; Educational Programs Manager Harvey Newcomb III; Humanitarian Grants Manager Anne Gross; Planning and Administration Manager Jon Stillman; PolioPlus Manager Carol Pandak; General Counsel Steven Z. Routburg; Controller Geoffrey Woie.

A presentation from the Future Vision Committee was made on 16 February 2006 by Past Governor Duane R. Sterling. Committee members Stephen R. Brown, Theodore D. Griley II and Sakuji Tanaka also attended this part of the meeting.

AGENDA

The General Secretary had prepared a memorandum of items for consideration at this meeting. Items from that memorandum, as well as other items considered during the meeting that were acted upon, constituted the meeting's agenda as follows:

Contents

81. Minutes of the October 2005 Meeting.....	1
82. Decisions Taken on Behalf of the Trustees	1
83. Report of the General Secretary	1
84. Report of The Rotary Foundation General Manager.....	1
85. Communications from the RI Directors.....	1
86. Miscellaneous Communication	1
87. Review of Joint Committee Agenda.....	2
88. Tentative Future Agenda	2
89. Updates to <i>The Rotary Foundation Code of Policies</i>	2
90. Review of Section 4.010. of <i>The Rotary Foundation Code of Policies</i>	2
91. Addition to the Duties and Responsibilities of the District Rotary Foundation Committee Chairman.....	3
92. Conflicts of Interest Policy	3
93. Code of Ethics	3
94. Protocol for RI, District and Club Events.....	3
95. Selection of 2005-06 Recipients of Distinguished Service Award	3
96. Report of the Alumni Award for Service to Humanity Selection Committee	4
97. Review of Implications of Rotarian Action Groups	4
98. Fondo Unido Rotario Agreement Extension	4
99. Recognition of One Millionth Paul Harris Fellow	4
100. Mead Witter Foundation Endowed Ambassadorial Scholarship Proposal.....	5
101. Report of the Future Vision Committee	5
102. Competitive Matching Grant	5
International PolioPlus Committee Report	
103. PolioPlus Partners Update	6
104. Request from UNICEF to Review Payment Process.....	6
105. Combined World Health Organization/African Regional Office (WHO/AFRO) and UNICEF Grant Request.....	6
106. World Health Organization/Eastern Mediterranean Regional Office (WHO/EMRO) and UNICEF Grant Request.....	6
107. Combined World Health Organization/Southeast Asia Regional Office (WHO/SEARO) and UNICEF Grant Request.....	7
108. Recognition Event	7
109. Joint RI/TRF Committee to Review Disaster Relief.....	7
110. Report of the Rotary Centers Committee	8
111. Report of the Scholarships Fund Pool for Low-Income Countries Selection Committee	9
112. Tenure of Lead Auditor	9
113. Modification of 2005-06 Humanitarian Programs Budget.....	10
114. Disaster Recovery Accounts	10
115. 2005-06 Budget Modifications.....	11

Appendices

A. Decisions Taken on Behalf of the Trustees [Summary] (Decision 82)	12
A.* Decisions Taken on Behalf of the Trustees [Complete] (Decision 82)	
B.* Amendments to <i>The Rotary Foundation Code of Policies</i> (Decision 89)	
C. Revised Conflicts of Interest Policy (Decision 92)	13
D. Code of Ethics (Decision 93).....	14
E.* Distinguished Service Award Recipients (Decision 95)	
F.* The Rotary Foundation Global Alumni Service to Humanity Award Recipient (Decision 96)	
G. Rotary Center Host Area Coordinators Duties and Responsibilities (Decision 110)	16
H. Terms of Reference for The Rotary Foundation Scholarships Fund Pool for Low-Income Countries Committee (Decision 111)	18

* Filed only with the official copy of these minutes

81. Minutes of the October 2005 Meeting

Statement: Copies of the minutes of the October 2005 meeting were provided to each trustee in advance of the meeting.

DECISION: The Trustees approve the minutes of the October 2005 meeting and request the chairman to sign the official copy of these minutes.

82. Decisions Taken on Behalf of the Trustees

Statement: Section 5.9 of The Rotary Foundation bylaws states that any officer acting on behalf of the Trustees shall report such action to the Trustees at their next scheduled meeting.

DECISION: The Trustees ratify the decisions as summarized in Appendix A, the complete copy of which is filed only with the official copy of these minutes, taken on their behalf between 16 September 2005 and 15 January 2006 by those authorized to do so.

83. Report of the General Secretary

Statement: The general secretary presented a report to the Trustees on the work at the Secretariat during the second quarter of 2005-06.

DECISION: The Trustees receive the report of the general secretary on the activities of the Secretariat.

84. Report of The Rotary Foundation General Manager

Statement: The general manager presented a report to the Trustees on recent activities of The Rotary Foundation.

DECISION: The Trustees receive the report of the general manager on the activities of The Rotary Foundation.

85. Communications from the RI Directors

Statement: At its November 2005 meeting the RI Board of Directors made a number of decisions of interest to the Trustees. To bolster support to the Rotary clubs in China, the Board had requested the Trustees to increase the number of grants available to Chinese clubs from five to ten, and to send a Regional Rotary Foundation Coordinator to the Chinese clubs to provide training and motivation.

DECISION: The Trustees

1. note the following decisions from the November 2005 meeting of the RI Board of Directors:
 36. Communications from the Trustees
 39. Appointment of Foundation Trustees
 47. Nominating Committee for RI President
 64. Selection of Vice-President
 71. Information Systems Advisory Committee
 79. Implementation of Rotarian Action Groups
 86. Joint RI/TRF Committee to Review Disaster Relief
 89. Proposed Past Officers Reunion Meeting in Lund, Sweden
 90. Update on 2007 Convention
 92. Site for the 2012 RI Convention
 93. Regional Rotary International Membership Coordinators Meeting Dates
 94. Formal Introductions at the Convention and International Assembly
 95. Extension to Cuba
 96. Extension to China
 97. Report of Special Representative to Russia
 98. Changes to District 2480 Boundaries – Kosovo
 99. Amendment to Guidelines for Extension to Non-Rotary Countries
 103. Protocol for Club and District Events
 117. Update on Expansion of the Affinity Card Program
2. do not agree to change the limitations on the total number of grants per Rotary club in China from five to ten;
3. agree to send a regional Rotary Foundation coordinator to the Rotary clubs in China to provide training and motivation;
4. express their appreciation to the RI president and the Board of Directors for appointing a liaison director to this meeting and thank Director Robert A. Stuart, Jr. for his report to the Trustees and participation in this meeting.

86. Miscellaneous Communication

Statement: The Trustees reviewed a communication from the District 9810 (Australia) Rotary Foundation giving chair, requesting that PolioPlus be moved from a restricted area of giving to become a part of annual giving.

DECISION: The Trustees request the general secretary to follow through on the miscellaneous communication received at this meeting in accordance with discussion at this meeting.

87. Review of Joint Committee Agenda

Statement: The Trustees reviewed the agenda for the 20 February 2006 meeting of the Joint Committee of Directors and Trustees.

DECISION: The Trustees receive the suggested agenda for the meeting of the Joint Committee of Directors and Trustees as discussed at this meeting.

88. Tentative Future Agenda

Statement: Trustee procedures require at each meeting the submission of a tentative agenda for the next Trustee meeting.

DECISION: The Trustees receive the tentative agenda for their April 2006 meeting.

89. Updates to *The Rotary Foundation Code of Policies*

Statement: *The Rotary Foundation Code of Policies* section 2.040.5. provides that the general secretary, at the conclusion of each Trustee meeting, shall review the decisions taken by the Trustees at that meeting and prepare a report listing the decisions that should be added to the *Foundation Code*. Accordingly, the general secretary provided suggested amendments to *The Rotary Foundation Code* based upon decisions taken at the October 2005 Trustee meeting.

DECISION: The Trustees, to record the decisions that they have taken previously, amend *The Rotary Foundation Code of Policies* as shown in Appendix B, filed only with the official copy of these minutes.

90. Review of Section 4.010. of *The Rotary Foundation Code of Policies*

Statement: In decision 15, October 2005, the Trustees reviewed section 4.010. of *The Rotary Foundation Code of Policies* regarding procedures for the Trustee chairman to appoint TRF representatives to attend general RI meetings including Rotary Institutes, Rotary conferences, and other major multidistrict Rotary conferences,

including multidistrict PETS. The Trustees noted that language in paragraph three was worded in an unusual manner, and requested the general secretary to provide advice as to whether this section could be amended.

DECISION: The Trustees amend section 4.010. of *The Rotary Foundation Code of Policies* to read:

4.010. Foundation Representative and Representative's Spouse to Attend General RI Meetings

The Chairman of The Rotary Foundation Trustees shall appoint a Trustee or a past Trustee of The Rotary Foundation or the General Secretary or the General Manager of The Rotary Foundation to attend Rotary Institutes, Rotary conferences, and other major multidistrict Rotary conferences; including multidistrict PETS, when such a representative will be given an opportunity on the program for the promotion of The Rotary Foundation, reimbursing the representative for actual expenses incurred in accordance with the existing policy of the Foundation.

Before appointing Trustee representatives to zone and multidistrict meetings, including Rotary zone institutes and multidistrict PETS, the trustee chairman or chairman-elect shall a) coordinate the attendance of Trustees at these meetings by collecting the needed information from the other trustees about their preferences and availability to attend, and b) consult with the other officers prior to making these appointments.

As noted in *The Rotary Foundation Code of Policies* section 1.080., the function of spousal participation in the activities of The Rotary Foundation is substantially related to the cultivation of funds and promotion of the humanitarian and educational programs of The Rotary Foundation. Therefore, Subject to the opinion of legal counsel as to its validity, as an exception to current policy and recognizing the effective contribution of the spouses of the said Trustee representatives at such conferences in the promotion of the Foundation, the payment of their actual expenses incurred by spouses of Trustees to attend Rotary Zone Institutes in accordance with existing policy is also authorized, provided it is undertaken and substantiated in accordance with applicable

Trustee travel and expense reimbursement policies.

~~The function of spousal participation in the activities of The Rotary Foundation is substantially related to the cultivation of funds and promotion of the humanitarian and educational programs of The Rotary Foundation.~~

91. Addition to the Duties and Responsibilities of the District Rotary Foundation Committee Chairman

Statement: During its meeting on 14 February 2006 in San Diego, California, USA, the Alumni Award for Service to Humanity Selection Committee discussed ways to encourage all eligible zones to submit candidates for the Alumni Award for Service to Humanity. The committee agreed it would be appropriate for the district Rotary Foundation committee chairman, working with the district Rotary Foundation committee, to provide assistance to the governor in finding qualified candidates for all Foundation awards.

DECISION: The Trustees agree to the following addition to the duties of the district Rotary Foundation committee chairman shown in article 1.070.1.1. of *The Rotary Foundation Code of Policies*:

- v) With the assistance of the district Rotary Foundation committee, assist the governor in selecting qualified recipients for the District Rotary Foundation Service award and in nominating candidates for the Citation for Meritorious Service, the Distinguished Service Award, the Global Alumni Service to Humanity Award and other Foundation awards nominated or endorsed by the governor.

92. Conflicts of Interest Policy

Statement: In decision 13, October 2005, the Trustees agreed to discuss a revised draft of their Conflicts of Interest Policy at this meeting.

DECISION: The Trustees adopt the Conflicts of Interest Policy as shown in Appendix C.

93. Code of Ethics

Statement: In decision 13, October 2005, the Trustees agreed to discuss a proposed Code of Ethics at this meeting. Recently, the U.S. Department of the Treasury

has issued regulations encouraging boards of directors of U.S. charities to adopt codes of ethics.

DECISION: The Trustees thank the general secretary for preparing a draft Code of Ethics, and adopt the Code of Ethics as shown in Appendix D.

94. Protocol for RI, District and Club Events

Statement: *Rotary Code of Policies* section 26.090. provides the order of protocol for introducing, presenting, and seating all current, past, and future officers of RI and its Foundation. In decision 103, November 2005, the Board amended the RI Order of Protocol to include district and club officers. Chairman-elect Giay requested the Trustees to ask the Board of Directors to consider further amending the Protocol for RI, District and Club Events so as to include the Trustee chairman, Trustee chairman-elect and Trustee vice-chairman.

DECISION: The Trustees request the Board of Directors to consider amending the Protocol for RI, District and Club Events, as shown in *Rotary Code of Policies* section 26.090., to include the Trustee chairman, Trustee chairman-elect and Trustee vice-chairman.

95. Selection of 2005-06 Recipients of Distinguished Service Award

Statement: Each year the Trustees recognize fifty Rotarians worldwide for their outstanding efforts on behalf of The Rotary Foundation with the Distinguished Service Award. In decision 99, April 2005, the Trustees requested their chairman to annually appoint a committee of trustees to meet during their January/February meeting to review the nominations for the Distinguished Service Award. The committee met on 14 February 2006 in San Diego, California, USA, and selected 47 recipients for the Distinguished Service Award. The committee also recommended an amendment to *The Rotary Foundation Code of Policies* to allow the committee to select less than fifty recipients, if after review, it is determined that fewer than fifty meet the high standards for the award.

DECISION: The Trustees

1. select the individuals shown in Appendix E, filed only with the official copy of these minutes, recommended by the Distinguished Service Award Selection Committee for receipt of the Distinguished Service Award;

2. amend the first sentence of *The Rotary Foundation Code of Policies* article 16.050.5.1. to read “The Trustees each year recognize up to fifty Rotarians worldwide for their outstanding efforts on behalf of The Rotary Foundation with the Distinguished Service Award.

96. Report of the Alumni Award for Service to Humanity Selection Committee

Statement: In decision 29, October 2004, the Trustees approved a process for selecting the recipient of the Alumni Award for Service to Humanity. The new selection process calls for one half of the zones to provide the names of the zone level recipients to the Trustee selection committee, and the Trustee committee to select one worldwide recipient of the award. The committee met on 14 February 2006 in San Diego, California, USA and reviewed detailed information on each of the candidates.

DECISION: The Trustees

1. select the individuals recommended by the Trustees’ selection committee as the recipient and alternate recipient of The Rotary Foundation Global Alumni Service to Humanity Award, as shown in Appendix F, filed only with the official copy of these minutes;
2. request the general secretary to notify the award recipient and confirm the recipient’s commitment to receive the award at the 2006 (Malmö-Copenhagen) Convention;
3. authorize the general secretary, on behalf of the Trustees, to designate the alternate as the award recipient if the principal award recipient cannot make the commitment to receive the award at the RI Convention and provided that the alternate confirms his commitment to receive the award at the Malmö-Copenhagen Convention;
4. request the general secretary to ensure that the prior decisions taken by the Trustees with respect to the selection process for this award are correctly reflected in *The Rotary Foundation Code of Policies*.

97. Review of Implications of Rotarian Action Groups

Statement: In decision 302, June 2005, the RI Board approved the creation of a new Rotary entity, Rotarian Action Groups, to be grouped with Rotary Fellowships

under the umbrella of Global Networking Groups. The Board defined Rotarian Action Groups as “voluntary associations of Rotarians formed for the purpose of conducting international service projects that advance the Object of Rotary.” Trustee Hörndler requested the Trustees to study possible implications for The Rotary Foundation resulting from these new Rotarian Action Groups.

DECISION: The Trustees thank the general secretary for his report.

98. Fondo Unido Rotario Agreement Extension

Statement: In decision 21, October 2005, the Trustees agreed in principle to establish an agreement with Fondo Unido Rotario for a one-year period, and requested the general secretary to develop an agreement allowing for support of all program areas of The Rotary Foundation. In developing this agreement the general secretary determined that Fondo Unido Rotario did not meet the proper use of the Rotary name. When the draft agreement was sent to the Fondo Unido Rotario leadership for consideration, the letter accompanying the draft agreement requested a name change to bring Fondo Unido Rotario into compliance with current RI policy. After considering the draft agreement, Fondo Unido Rotario expressed reservations on several points.

DECISION: The Trustees request the general secretary to monitor the results of Fondo Unido Rotario’s petition to the RI Board for an exception to the use of the Rotary name and, if granted, to continue to pursue the remaining issues with Fondo Unido Rotario for report to the Trustees at their April 2006 meeting.

99. Recognition of One Millionth Paul Harris Fellow

Statement: In decision 4, October 2005, the Trustees requested the general secretary to recommend a plan for the celebration and recognition of the one millionth Paul Harris Fellow for report to the Trustees at this meeting. Believing that the milestone of the 1,000,000th Paul Harris Fellow should be celebrated throughout the Rotary world, the general secretary recommended that one representative from each of Rotary’s 34 zones should be recognized as the one millionth Paul Harris Fellow.

DECISION: The Trustees

1. receive the general secretary's plan for the recognition of the Foundation's One Millionth Paul Harris Fellow;
2. agree that it would be appropriate to recognize one Paul Harris Fellow in each zone as the One Millionth Paul Harris Fellow;
3. request the general secretary to include the plan for recognition of the Foundation's One Millionth Paul Harris Fellow in all appropriate publications, and authorize an expense of US\$10,000 for this publicity;
4. request an update on progress in achieving this milestone at their April 2006 meeting.

100. Mead Witter Foundation Endowed Ambassadorial Scholarship Proposal

Statement: In 2004, the Mead Witter Foundation, Inc. approached The Rotary Foundation regarding a potential gift to establish an endowed scholarship. After more than a year of discussions, a detailed agreement was drafted. All of the requests from Mead Witter Foundation, Inc. were acceptable to TRF, except for a request that the endowment be exempt from the Permanent Fund spending policy regarding fund development and general administrative expenses. The Mead Witter Foundation, Inc. deferred its decision on establishing the endowed scholarship until the Trustees could consider the request for an exception at this meeting.

DECISION: The Trustees

1. thank the Mead Witter Foundation, Inc. for their generous offer to the Permanent Fund to establish the Mead Witter Foundation, Inc. Endowed Ambassadorial Scholarship;
2. do not agree to exempt the Mead Witter Foundation Inc. Endowed Ambassadorial Scholarship from any Permanent Fund spending allocation to fund development and general administrative expenses;
3. request the general secretary to communicate the reasons for this decision to the Mead Witter Foundation, Inc., as appropriate.

101. Report of the Future Vision Committee

Statement: In decision 24, October 2005, the Trustees requested an update from the Future Vision Committee at this meeting. On 16 February, Past Governor Duane

Sterling, advisor to the Future Vision Committee, presented an interim progress report and plans for the next work of the committee. The committee will present a comprehensive report of strategic vision, goals, and objectives to the Trustees at their June 2006 meeting.

In decision 37, October 2005, the Trustees requested the Future Vision Committee to review the advisability and feasibility of reducing the minimum Matching Grant award to US\$1,000, for report back to the Trustees at this meeting.

DECISION: The Trustees

1. receive the report of the Future Vision Committee;
2. agree to maintain the minimum amount for Matching Grant awards at US\$5,000;
3. thank the committee for its work and request an update at their April 2006 meeting.

Note: Trustee Jones requested that her negative vote be recorded.

102. Competitive Matching Grant Request

Statement: A grant application sponsored by the Rotary Club of Santiago Monumental (District 4060) and the Rotary Club of Verrazano Brooklyn (District 7250) was received in August 2005. Unfortunately, the application was not included on the list of competitive grants considered by the Trustees at their October 2005 meeting. Chairman Devlyn agreed to include consideration of this grant at this meeting.

DECISION: The Trustees make matching grant #58035 in the amount of US\$49,500 to the Rotary Club of Santiago Monumental (District 4060, Dominican Republic) and to the Rotary Club of Verrazano Brooklyn (District 7250, USA) to help provide treatment for 120 children with heart problems in the Dominican Republic.

DECISIONS 103-107

International PolioPlus Committee Report

The International PolioPlus Committee met in San Diego, California, USA on 11-13 February 2006. Several items discussed at the meeting required the immediate attention of the Trustees. The minutes of the meeting and the remaining items will be presented at the April 2006 meeting of the Trustees.

103. PolioPlus Partners Update

Statement: While revenue for the PolioPlus Partners program had increased in 2005-06, the program could not fully fund all projects due to increased demand for additional rounds of polio immunizations in endemic countries. The PolioPlus Partners Task Force requested the Trustees to emphasize PolioPlus Partners as one of the highest priority programs in the annual appeal to district governors for District Designated Funds.

DECISION: The Trustees, recognizing the critical funding needs for the PolioPlus Partners program, agree that PolioPlus Partners shall be listed as one of the highest priority programs to be included in the annual appeal to district governors for District Designated Funds.

104. Request from UNICEF to Review Payment Process

Statement: In October 2005, Chairman Devlyn received a letter from the Deputy Director of UNICEF, requesting that Rotary review the grant payment process to UNICEF and the payment of statements received from UNICEF. Chairman Devlyn forwarded the letter to the chairman of the International PolioPlus Committee (IPPC) for review by the IPPC.

DECISION: The Trustees

1. agree to pay 50 percent of approved grants to UNICEF when both parties have signed the pledge letter beginning in April 2006;
2. agree to pay on a quarterly basis outstanding balances on previous pledge letters based upon uncertified financial statements, provided UNICEF provides an annual signed certified statement.

105. Combined World Health Organization/ African Regional Office (WHO/AFRO) and UNICEF Request

Statement: The World Health Organization/African Regional Office (WHO/AFRO) and UNICEF requested grants for activities in Nigeria and at WHO’s African Regional Office.

DECISION: The Trustees

1. approve a PolioPlus grant of up to US\$250,000 to UNICEF for operational support in Nigeria, this grant to be released in accordance with Trustee policies;
2. approve a PolioPlus grant of up to US\$625,000 to WHO for operational support in Nigeria, this grant to be released in accordance with Trustee policies;
3. approve a PolioPlus grant of up to US\$696,000 to WHO African Regional Office for surveillance activities, this grant to be released in accordance with Trustee policies;
4. authorize the general secretary to negotiate new agreements with UNICEF and WHO to convey the funds on a scheduled basis. UNICEF and WHO will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
5. note that these are one-year grants which must be fully expended by 31 May 2007, or one year after the transfer of funds to the grantee, whichever comes later;
6. note that these grants, if fully expended, will increase total PolioPlus grants as follows:
 - Nigeria from US\$41,297,204 to US\$42,172,204
 - WHO African Regional Office, from US\$81,129,307 to US\$81,825,307

106. Combined World Health Organization/ Eastern Mediterranean Regional Office (WHO/EMRO) and UNICEF Request

Statement: The World Health Organization/Eastern Mediterranean Regional Office (WHO/EMRO) and UNICEF requested grants for activities in two countries in the Eastern Mediterranean region.

DECISION: The Trustees

1. approve a PolioPlus grant of up to US\$200,000 to UNICEF for social mobilization activities in Pakistan, this grant to be released in accordance with Trustee policies;
2. approve a PolioPlus grant of up to US\$500,000 to WHO for operational support in the following countries:
 - Afghanistan US\$175,000
 - Pakistan US\$325,000

this grant to be released in accordance with Trustee policies;

3. approve a PolioPlus grant of up to US\$375,000 to WHO Eastern Mediterranean Regional Office for surveillance activities, this grant to be released in accordance with Trustee policies;
4. authorize the general secretary to negotiate new agreements with UNICEF and WHO to convey the funds on a scheduled basis. UNICEF and WHO will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
5. note that these are one-year grants which must be fully expended by 31 May 2007, or one year after the transfer of funds to the grantee, whichever comes later;
6. note that these grants, if fully expended, will increase total PolioPlus grants as follows:

	From	To
• Afghanistan	US\$10,557,027	US\$10,732,027
• Pakistan	US\$29,761,009	US\$30,286,009
• WHO Eastern Mediterranean Regional Office	US\$11,605,320	US\$11,980,320

107. Combined World Health Organization/ Southeast Asia Regional Office (WHO/ SEARO) and UNICEF Request

Statement: The World Health Organization/Southeast Asia Regional Office (WHO/SEARO) and UNICEF requested a grant for social mobilization activities in India.

DECISION: The Trustees

1. approve a PolioPlus grant of up to US\$360,000 to UNICEF to support social mobilization activities in India, this grant to be released in accordance with Trustee policies;
2. understand that the general secretary will identify to UNICEF some UNICEF-planned social mobilization activities that the International PolioPlus Committee believes might be examined for possible adjustments to meet reduced funding;

3. approve a PolioPlus grant of up to US\$500,000 to WHO for surveillance activities in India, this grant to be released in accordance with Trustee policies;
4. authorize the general secretary to negotiate new agreements with UNICEF and WHO to convey the funds on a scheduled basis. UNICEF and WHO will apply the funds to appropriate projects under such controls and conditions as the agreement specifies;
5. note that these are one-year grants which must be fully expended by 31 May 2007, or one year after the transfer of funds to the grantee, whichever comes later;
6. note that these grants, if fully expended, will increase total PolioPlus grants to India from US\$62,034,777 to US\$62,894,777.

108. Recognition Event

Statement: After serving as chairman of the International PolioPlus Committee for 12 years, William T. Sergeant tendered his resignation as of 30 June 2006. The Trustees discussed an event to honor Chairman Sergeant at this meeting.

DECISION: The Trustees

1. agree to host a PolioPlus recognition event on Saturday, 29 April 2006 immediately following the Trustees' April 2006 meeting;
2. authorize the use of available 2005-06 funds up to US\$50,000 for this event.

109. Joint RI/TRF Committee to Review Disaster Relief

Statement: In decision 79, February 2005, the Trustees requested their chairman and the RI president to consider appointing a committee of directors and trustees to recommend appropriate procedures for Rotary's emergency response to future disasters. The Joint RI/TRF Committee to Review Disaster Relief met on 29 October 2005. The RI Board reviewed the committee's recommendations at its November 2005 meeting.

DECISION: The Trustees

1. concur with Board decision 86, November 2005, to establish a Disaster Relief program that will allow Rotarians to send contributions for specific disasters

through a master account and that will augment the current processes of providing, through RI's web site, information resources on disaster relief efforts undertaken by local Rotary clubs and districts;

2. agree to establish a permanent master account with sub-accounts through which Rotarians can make restricted contributions to support specific disasters;
3. postpone consideration of the plan for the administration of the account to their April 2006 meeting;
4. thank Shelter Box for their proposal and congratulate them on their excellent and timely projects.

110. Report of the Rotary Centers Committee

Statement: The Rotary Centers Committee met at RI World Headquarters on 15-18 November 2005. The Rotary Host Area Coordinators met at the same time so that they could join the Rotary Centers Committee for part of their meeting and review together matters of common interest. These two committees made numerous recommendations to the Trustees regarding possible amendments to application requirements for the Rotary Centers program, duties and responsibilities of the host area coordinators, possible new methods of funding the program, and possible events designed to publicize the program.

DECISION: The Trustees

1. receive the report of the Rotary Centers Committee, including the report of the Rotary Center Host Area Coordinators Committee, and thank the committee members for their work;
2. express their appreciation to the Rotarians who conducted site visits to the seven Rotary Centers for International Studies to support the 2005-06 evaluation of the partner universities;
3. thank the university partner representatives for their valuable contributions to the Rotary Centers Committee and to the Rotary World Peace Fellow selection;
4. receive the list of candidates awarded 2006-08 program year Rotary World Peace Fellowships (Class V);
5. approve the suggested revisions to the duties and responsibilities of the Rotary Center host area coordinators, as shown in Appendix G;
6. as a means to expose a greater number of Rotarians to the Rotary Centers for International Studies program, encourage Rotary Center host area districts to consider appointing both a primary Rotarian host counselor and an assistant Rotarian host counselor for each inbound Rotary World Peace Fellow, effective with Class V;
7. in order to further involve all Rotary World Peace Fellows in Rotary and to increase awareness of the Rotary Centers for International Studies program, encourage organizers of President-elect Training Seminars (both single- and multi-district), where appropriate, to invite Rotary World Peace Fellows and alumni to participate at PETS, at the expense of the event;
8. agree that each Rotary Center director shall work together with their local Rotary Center host area coordinator in planning the Rotary Center annual seminar, and request the general secretary to include this provision within the contract extensions TRF negotiates with the Rotary Center partner universities;
9. request the TRF Future Vision Committee to consider how the steady annual increase in the cost of higher education will impact the future of the Rotary Centers for International Studies program;
10. request their chairman to invite a trustee or other Rotary senior leader knowledgeable about the Rotary Centers for International Studies program to represent The Rotary Foundation at the seven Rotary Center annual seminars, and request the general secretary to include the necessary funding in the 2006-07 administrative budget to be considered at their April 2006 meeting;
11. allow Rotary districts comprised of more than one country to submit one endorsed Rotary World Peace Fellowship application from each country in the district, effective with the 2007-09 (Class VI) program year;
12. thank International Christian University for offering to host a joint workshop on peace building education on 9-10 March 2006 in Tokyo, Japan, and agree to use funds already included in the 2005-06 budget to cover the expenses associated with having one

Rotary World Peace Fellow from each partner university participate in the workshop;

13. look with favor upon the proposal for a Rotary World Peace Symposium to be held in conjunction with the 2007 Rotary International Convention as part of The Rotary Foundation's 90th anniversary celebration and the 10th anniversary of the launching of the Rotary Centers program, and request the general secretary to submit an outline and budget for such a symposium to the Trustees at their April 2006 meeting;

14. request the general secretary to

- a. continue to identify ways to prevent confusion of Rotarians and the general public in differentiating between the Rotary Centers for International Studies program and the pilot Rotary Peace and Conflict Studies program;
- b. research the cost and feasibility of interviewing some or all district-endorsed Rotary World Peace Fellowship candidates either in person and/or by videoconference technology, for possible implementation for the selection of the 2007-09 (Class VI) Rotary World Peace Fellows, for consideration by the Trustees at their April 2006 meeting;
- c. prepare a plan for Rotary World Peace Fellow alumni activities that will track fellows and allow for connectivity between fellows, universities, Rotary International, and places of possible employment, for consideration by the Trustees at their April 2006 meeting;
- d. research the feasibility of providing funding to offset the applications costs such as visa applications, required academic and language testing, and travel to academic and language testing sites for Rotary World Peace Fellowship candidates who are citizens or residents of low-income countries, for consideration by the Trustees at their April 2006 meeting;
- e. explore the possibility of re-establishing a Rotary Center at a French-language university in Europe and one in an Islamic country, such exploration to include the required funding for these centers.

111. Report of the Scholarships Fund Pool for Low-Income Countries Selection Committee

Statement: The Rotary Foundation Code of Policies section 17.050.1. provides for the Scholarships Fund Pool for Low-Income Countries as a permanent funding scheme of the Ambassadorial Scholarships Program. The Scholarships Fund Pool for Low Income Countries Selection Committee met 30 November–1 December 2005 at World Headquarters and selected sixteen scholarships finalists and three reserve candidates. The committee also made several recommendations to the Trustees.

DECISION: The Trustees

1. receive the report of the Scholarships Fund Pool for Low-Income Countries Selection Committee, including the list of Ambassadorial Scholarship finalists and three reserve candidates, and thank the committee for its work;
2. approve the revised terms of reference for the Scholarships Fund Pool for Low-Income Countries Committee as shown in Appendix H;
3. suspend awarding Multi-Year Ambassadorial Scholarships through the fund pool due to the financial challenges faced by low-income country recipients attempting to study abroad with these awards;
4. agree to allow Rotary districts comprised of more than one low-income country to submit one endorsed Ambassadorial Scholarship application from each low-income country in the district, effective with the 2007-08 program year;
5. defer consideration of any increase with World Fund allocation to the Scholarships Fund Pool for Low-Income Countries to their April 2006 meeting.

112. Tenure of Lead Auditor

Statement: In decision 71, October 2005, the Trustees requested the general secretary to recommend whether the tenure of the lead partner of Deloitte & Touche should be extended beyond the seven-year standard established by Deloitte & Touche, for report to the Trustees at this meeting.

DECISION: The Trustees thank the general secretary for his report regarding the tenure of Deloitte & Touche's lead partner on the audits of The Rotary Foundation financial statements.

113. Modification of 2005-06 Humanitarian Programs Budget

Statement: Each fiscal year, program budgets are established based on fund availability and trend analysis from previous participation rates in the grant types associated with the Humanitarian Grants program. When activities are not supported by the projections, program managers request adjustments to the budget to support the newly projected demands. Based on current projections, it was anticipated that the amount of funds for Matching Grants awards would exceed funds currently authorized.

During the October 2005 Trustees' meeting, the 3-H Grants budget was increased based on the number of preliminary applications and the initial assessment of funds required. After further review, it was determined that all of the funds authorized for 3-H Grants would not be required. At this meeting, the Trustees received a request to transfer funds from the 3-H Grants budget to the Matching Grants budget so that applications would not be rejected due to insufficient funds.

DECISION: The Trustees

1. authorize the transfer of 2005-06 3-H Grants World Fund budget to the 2005-06 Matching Grant budget as indicated below:

3-H Grants World Fund budget brought forward	US\$5,000,000
Transfer from 3-H Grants budget to Matching Grants World Fund budget	<u>(US\$1,200,000)</u>
Revised World Fund 3-H Grants budget	US\$3,800,000
Matching Grants budget brought forward	US\$20,195,000
Transfer to Matching Grants World Fund budget from 3-H Grants World Fund budget	<u>US\$1,200,000</u>
Revised Matching Grants World Fund budget	US\$21,395,000

2. authorize the following increase to the 2005-06 Matching Grants District Designated Fund (DDF) Program budget as indicated below:

Matching Grants DDF budget brought forward	US\$10,750,000
--	----------------

Increase to Matching Grants DDF budget	<u>US\$3,250,000</u>
Revised Matching Grants budget	US\$14,000,000

3. request the approval of the RI Board of Directors to the above 2005-06 budget increases for program award expenditures.

114. Disaster Recovery Accounts

Statement: In decision 86, November 2005, the RI Board approved a Disaster Relief program to allow Rotarians to send contributions for specific disasters through a permanent master account of The Rotary Foundation that would augment the current processes of Rotary International. The general secretary was requested to develop a plan for the administration of the master account and the established sub-accounts for report to the RI Board and the Trustees at their respective February 2006 meetings. Additionally, the general secretary provided an update to the Trustees on Solidarity in South Asia activity with a request for a budget increase.

DECISION: The Trustees

1. endorse the establishment of three sub-accounts under the master account for disaster recovery for the earthquake in India, Afghanistan and Pakistan; Hurricanes Stan and Wilma in Florida, USA; and for Hurricane Wilma in Mexico and Guatemala;
2. increase the 2005-06 program budget in the amount of US\$2,500,000 for the disaster recovery sub-accounts, based upon current projected contributions of US\$1,750,000 in cash and US\$750,000 in District Designated Funds (DDF);
3. authorize the general secretary to exceed the 2005-06 budget amount to the extent that 2005-06 cash and DDF contributions for disaster recovery exceed US\$2,500,000;
4. authorize the establishment of a 2005-06 Solidarity in South Asia budget of US\$500,000 and note that the 2004-05 budget of US\$5,500,000 was exceeded due to additional contributions that will bring the total amount in the Solidarity in South Asia fund to approximately US\$6,000,000;
5. request the RI Board to approve an increase to the 2005-06 program awards budgets as noted above;
6. request the general secretary to determine the financial impact of administering disaster recovery

activities, for report to the Trustees at their April 2006 meeting.

115. 2005-06 Budget Modifications

Statement: The Trustees approved several modifications to the 2005-06 budget during the course of this meeting.

DECISION: The Trustees authorize modifications to the 2005-06 budget as indicated below:

Revenue brought forward from October 2005 **US\$168,793,300**

- 114. Disaster recovery accounts
 - Increase in contributions, temporarily restricted
 - Long-term disaster recovery 1,750,000
 - Solidarity in South Asia 500,000

Total modifications
US\$2,250,000
Revised revenue **US\$171,043,300**

Program awards budget brought forward from October 2005 **US\$92,120,940**

- 113. Modification of 2005-06 Humanitarian Programs budget
 - Matching Grants DDF 3,250,000
 - Matching Grants World Fund 1,200,000
 - 3-H Grants World Fund (1,200,000)

- 114. Disaster recovery accounts
 - Increase in Humanitarian Program award budget
 - Long-term disaster recovery, temporarily restricted 1,750,000
 - Long-term disaster recovery, DDF 750,000
 - Solidarity in South Asia, temporarily restricted 500,000

Total modifications **US\$6,250,000**
Revised program awards budget **US\$98,370,940**

Program operations budget brought forward from October 2005 **US\$18,553,700**

Total modifications **US\$0**
Revised operations budget **US\$18,553,700**

Fund development and general

administration budget brought forward from October 2005 **US\$21,389,665**

Total modifications **US\$0**

Revised fund development and general administration budget **US\$21,389,665**

Excess of revenue over expenses brought forward from October 2005 **US\$36,728,995**

Change in net assets **US\$(4,000,000)**

Revised excess of revenues over expenses **US\$32,728,995**

ADJOURNMENT

The foregoing is a true record of the proceedings of the meeting of the Trustees of The Rotary Foundation of Rotary International held 15-16 February 2006 in San Diego, California, USA.

Frank J. Devlyn, Chairman
 The Rotary Foundation

Alice Baehler
 Secretary of the Meeting

ATTEST:

Ed Futa
 General Secretary

APPENDIX A

Summary of Decisions Taken on Behalf of the Trustees (Decision 82)

- Exhibit a – Citation for Meritorious Service Awards
Twenty-four recipients in 15 countries.
- Exhibit b – PolioPlus Grants Approved by the Trustee Chairman
One administration grant for US\$11,159.
Two rapid response grants for a total of US\$150,000.
Eighteen PolioPlus Partners Matching Funds grants for a total of US\$252,005.20.
- Exhibit c – Ambassadorial Scholarships, Grants for University Teachers Awards and Group Study Exchanges
758 Ambassadorial Scholarships and Rotary Grants for University Teachers were awarded for a total of US\$18,023,500, including sixteen Ambassadorial Scholarships awarded through the 2005-06 Scholarship Fund Pool for Low-Income Countries. Sixty Rotary World Peace Scholar finalists, from 30 countries, were approved. Five-hundred ten Group Study Exchanges (GSE) were approved for the 2006-07 program year. Two policy exceptions were approved.
- Exhibit d – Blane Immunization Grants
Nine grants for a total of US\$7,990.
- Exhibit e – District Simplified Grants
Sixty-four grants for a total of US\$827,556.35.
- Exhibit f – Matching Grants
Five hundred four grants for a total of US\$815,757.13.
- Exhibit g – Individual Grants
Seventy-seven grants in 31 countries for a total of US\$369,776.
- Exhibit h – Humanitarian Grants Cadre
Thirty-nine grants reviewed for a total cost of US\$22,620.
- Exhibit i – Humanitarian Grants administration
Four decisions made by the general secretary.
Two decisions made by the Trustee Chairman.

APPENDIX C

Revised Conflicts of Interest Policy (Decision 92)

2.060. Conflicts of Interest

The Trustees shall review the Conflicts of Interest policy annually at their first meeting of the year.

I. Statement of Policy

A. No member of the Board of Trustees of The Rotary Foundation shall use his or her position, or the knowledge gained therefrom, in such a manner that a conflict between the interest of The Rotary Foundation and his or her personal interest arises.

B. Each Trustee has a duty to place the interest of The Rotary Foundation foremost in any dealings with the organization and has a continuing responsibility to comply with the requirements of this policy.

C. The conduct of personal business between a member of the Trustees or of a committee and The Rotary Foundation is prohibited.

D. Loans or indirect extensions of credit by The Rotary Foundation to a member of the Trustees or of a committee are prohibited.

E. If a Trustee has an interest in a proposed transaction with The Rotary Foundation in the form of any personal financial interest in the transaction or in any organization involved in the transaction, or holds a position of trustee, director, or officer in any such organization, he or she must make full disclosure of such interest to the Trustee Chairman (or in the case of the Trustee Chairman, to the Vice Chairman) before any discussion or negotiation of such transaction. If a Trustee is aware that another Trustee has an undisclosed potential conflict of interest in a proposed transaction with The Rotary Foundation he or she must inform the Chairman (or if the other Trustee is the Chairman, to the Vice Chairman) as soon as possible.

F. Any member of the Trustees or of a committee who is aware of a potential conflict of interest with respect to any matter coming before the Trustees or a committee shall not be present for any discussion of or vote in connection with the matter. The existence and nature of the potential conflict of interest shall be recorded in the minutes of the meeting.

G. A proposed transaction covered by this conflicts of interest policy shall include any proposed decision of the Trustees, including the proposed adoption or amendment of a policy, which, if adopted, would affect a financial interest of or would result in a financial gain or benefit for a Trustee, a member of the Trustee's family, or an organization in which the Trustee is a trustee, director, or officer. Nevertheless, all Trustees may be present for any discussion of and may vote in connection with any such matter if the proposed decision would affect a majority of the Trustees, such as a proposed decision to amend the policy for reimbursement of expenses.

II. Disclosure

To implement this policy, Trustees will submit annual reports on the attached form entitled "Potential Conflict of Interest Statement" and, if not previously disclosed, will make disclosure of all potential conflicts of interest prior to any relevant Trustee or committee action. These reports will be reviewed by the Executive Committee, which will attempt to resolve any actual or potential conflicts and, in the absence of resolution, refer the matter to the Board of Trustees. A potential conflict of interest will be deemed to exist upon an affirmative vote of a majority of the Trustees voting in the decision. The Trustee with the potential conflict of interest shall not be present for the vote.

APPENDIX D

**Code of Ethics
(Decision 93)**

1. Trustees will adhere to applicable laws and regulations in the conduct of Rotary business as well as in their personal lives. As a corporate business entity, The Rotary Foundation is subject to the laws of the various jurisdictions in which it conducts business. The Trustees should adhere to applicable law in order to protect the assets and mission of the Foundation. In addition, in conducting their private lives, Trustees should adhere to applicable law in order to preserve and protect the positive image of Rotary and The Rotary Foundation.
2. Trustees will adhere to the provisions of TRF's articles of incorporation and bylaws. Trustees have a legal obligation to follow the provisions of TRF's articles of incorporation and bylaws. Moreover, these documents embody the will and wisdom of past members of the Board of Trustees as well as that of the members of the Rotary International Board of Directors, who serve as the democratically elected representatives of RI's membership. Adherence to the terms of these documents garners the trust of the membership and assures that actions are taken consistent with Rotarians' expectations.
3. Trustees will adhere to the provisions of the policies established by the Trustees as documented in the *Rotary Foundation Code of Policies*. Over the years, the Trustees have established policies and procedures, documented in the *Rotary Foundation Code of Policies*, to further the aims of the Foundation as well as to protect its mission. Many of these provisions are designed to assure good governance and promote an ethical image. Adhering to these policies demonstrates a commitment to these ideals while protecting the Foundation.
4. Trustees will serve for the benefit of The Rotary Foundation and to serve its charitable and educational purposes, as well as its mission of supporting the efforts of RI in the fulfillment of the Object of Rotary, Rotary's mission and the achievement of world understanding and peace. Trustees will follow the requirements of the Trustee's Policy on Conflicts of Interest. Trustees have a duty of loyalty to The Rotary Foundation. They should put the interests of the Foundation first. The Trustees have adopted a Conflicts of Interest Policy that is designed to preclude even the appearance of any impropriety as to Trustee action. This assures continued confidence by Rotarians in their Foundation.
5. Trustees will not utilize their office for personal prestige and/or benefit. With the authority inherent in an office of importance comes access to special privileges not available to other Rotarians. Taking advantage of such privilege distracts from critical responsibilities and calls into question the commitment to the Objects of Rotary.
6. Trustees will exercise due care in the diligent performance of their obligations to the Foundation. By law, the Trustees have a duty of care to the Foundation. The Trustees should perform their responsibilities with such care, including reasonable inquiry, as ordinarily prudent persons in like positions would use under similar circumstances. Trustees should inform themselves, prior to making a business decision, of all material information reasonably available to them.
7. Trustees will take actions based on an essential fairness to all concerned. Trustees are often faced with decisions that will significantly impact various Rotarian groups and individuals. So as to maintain the confidence of Rotarians that the Trustees act fairly and in the best interests of the Foundation, Trustees, in a manner consistent with the 4-Way Test, should weigh the potential impact of their decisions and treat equally all persons who will be affected.
8. Trustees will promote transparency of important financial information. Trustees are the stewards of the Foundation acting on behalf of Rotary International, Rotary clubs and Rotarians. Rotarians have a right to access accurate information regarding the financial condition of the Foundation. Transparency in financial operations encourages ethical behavior.

9. Trustees will prohibit and restrict the disclosure, communication, and utilization of confidential and proprietary information. In fulfilling their responsibilities as members of the Board of Trustees, Trustees necessarily have access to confidential and proprietary information. As part of their duty of loyalty, Trustees should utilize this information only for intended purposes, never for personal ones, and take precautions against accidental disclosure.

10. Trustees will comply with expense reimbursement policies. The Board of Trustees has adopted a policy on the procedures for reimbursement of Foundation related expenditures. Following these procedures ensures compliance with applicable laws and precludes the appearance of impropriety.

11. Trustees will interact with RI and TRF staff in a professional and respectful manner and shall understand and abide by Rotary International's non-harassment policy. Trustees come into regular contact with RI and TRF staff. Maintaining a professional and harassment free work environment is essential for staff to successfully perform their responsibilities in providing service to the Foundation and to Rotarians. Moreover, harassment in the workplace can put the assets of the organization at risk. The General Secretary has developed a policy for prevention of harassment in the workplace. What constitutes acceptable interaction may vary among the different cultures represented on the Board of Trustees and in the Secretariat. The harassment policy provides guidance on what is proper interaction with staff. Trustees should be familiar with and adhere to the policy so as to avoid even unintentional improper interaction.

12. Trustees will adhere to this Code of Ethics, encourage other Trustees to do so as well and report any suspected or potential violations to the General Secretary or the Chairman. The efficacy of this Code of Ethics is dependent on compliance of the Trustees. By self-monitoring and encouraging other Trustees to comply with the Policy, the Trustees can assure that the goals of the Policy will be accomplished.

Implementation

The Code of Ethics shall be distributed to and reviewed with incoming trustees as part of their orientation session. It will also be provided to Trustees at least annually. Each Trustee will annually acknowledge that he or she has read the Code and understands and will comply with his or her responsibilities hereunder.

The Code of Ethics will be made available to all Rotarians upon request and will be published on RI's Web site. Additionally, the Code will be published in TRF's annual report, or alternatively, the annual report may refer readers to the version published on RI's Web site.

Interpretation and Enforcement

When made aware of a potential or alleged violation of the Code of Ethics, the General Secretary and the Chairman will provide available details to the Executive Committee. The Executive Committee will then obtain all relevant information and take such action as it deems appropriate, including providing counsel to the alleged violator and providing recommendations to the Board of Trustees for corrective action. Only the Trustees may take disciplinary action against a trustee, consistent with TRF bylaws and *The Rotary Foundation Code of Policies*.

APPENDIX G

Rotary Centers Host Area Coordinator Duties and Responsibilities (Decision 110)

- 1) Promote program to Host Area clubs and districts, providing districts and provide opportunities for involvement as appropriate.
- 2) ~~Receive request for Host Counselor appointments from Rotary World Headquarters and coordinate appointments with~~ Appoint a primary – and if appropriate, secondary – Rotarian Host Counselor for each inbound Rotary World Peace Fellow, in consultation with the Host Area District Governors and District Rotary World Peace Fellowship Chair. In addition, the Rotary club of the Host Counselor is encouraged to be involved with hosting the inbound fellow.
- 3) Coordinate requests from Rotarians to visit the university and meet with the Center Director or faculty.
- 4) Coordinate requests from Rotarians to invite Rotary World Peace Fellows to attend or speak at Rotary events in the host area (e.g. District Conferences, Rotary Institutes, Foundation Seminars), and coordinate invitations for Rotary World Peace Fellows to visit Rotarian homes for school breaks, holidays, etc.
- 5) Encourage and coordinate requests from area Rotarians to invite Rotary Center faculty to attend or speak at Rotary events in the host area as a way to increase knowledge among Rotarians of faculty expertise and experience, and to increase awareness among university faculty of Rotary programs and projects, particularly those that could benefit from mutual cooperation.
- 6) Review requests for Fellow or faculty participation in local Rotary events with the Rotary Center Director or Coordinator, providing as much advance notice as possible and attempting to match Fellow and faculty expertise with district interests, while recognizing the importance of managing a balance between academic and ambassadorial responsibilities.
- 7) Support Center Director, as appropriate, in meeting program needs that can be enhanced by local Rotary participation (e.g. internships, service projects).
- 8) Maintain open and direct communication between the university and the Host Area Rotarians, communicating important Rotary Center university news and updates to Host Area clubs and districts, and sharing Rotary news and updates with the Rotary Center Director.
- 9) Maintain regular communication with the Regional Rotary Foundation Coordinator and TRF to receive and provide program updates. Assist in program evaluation, as directed by the Rotary Centers Committee Implementation Group , if necessary.
- 10) Facilitate all Rotary World Peace Fellows' attendance, individually or in groups, at significant Rotary events, particularly within the first three months of the beginning of classes in the host area. Plan and implement an annual Host Area Seminar to continue educating the Host Area Rotarians about the Rotary Center, and to strengthen the relationship among Rotary Center faculty, Rotary World Peace Fellows and Host Area Rotarians.
- 11) Provide an orientation for Rotary World Peace Fellows' Host Counselors.
- 12) ~~Plan and implement Fellow Orientation for~~ Organize and chair an informational and motivational Orientation Session to be attended by the Rotary World Peace Fellowships Subcommittee Chair, to include the inbound Rotary World Peace Fellows, and their Host Counselors' participation.

- 13) ~~Counselors, in conjunction~~ Participate in the partner university's orientation for Rotary World Peace Fellows, as appropriate, in coordination with the Rotary Center Director ~~or Coordinator~~.
- 14) Promote Rotarian participation at the Rotary Center Annual Seminar, in coordination with the University Center Director or Coordinator.
- 15) Appoint and oversee, in conjunction with the Regional Rotary Foundation Coordinator and Host District Governor, a Host Area Committee, to assist in these tasks, as needed.

APPENDIX H

The Rotary Foundation Scholarships Fund Pool for Low-Income Countries Committee

Terms of Reference

(Decision 111)

This committee shall review applications on a world-competitive basis and make recommendations regarding which candidates should receive an Ambassadorial Scholarship financed by a special fund pool to provide study abroad opportunities for low-income country students. The responsibilities of this committee include:

- Promote the Scholarships Fund Pool for Low-Income Countries by sharing information with Rotarians at President-elect Training Seminars, District Conferences, ~~Rotary Zone~~ Institutes, Foundation Seminars, ~~and~~ International Institutes, International Assemblies and Conventions.
- Encourage all districts to support the ~~Scholarship~~ Fund Pool through ~~allocation~~ donation of their District Designated Funds.
- Help identify potential major donors interested in financially supporting the Scholarships Fund Pool.
- Assist in securing endorsed applications for qualified candidates from districts that include low-income countries.
- Review applications independently and discuss as a group each November/December in order to recommend to ~~The Rotary Foundation~~ TRF Trustees which candidates to approve for an award through the Fund Pool.
- When reviewing applications, give special consideration to the geographic and cultural diversity of both the candidates and the institutes of learning to which they are assigned to study.
- When reviewing applications, give special consideration to those candidates seeking further education in subjects that will be of benefit to their communities of origin.
- Provide feedback on the ~~Scholarship~~ Fund Pool for ~~Low Income Countries~~ and make a report to the ~~Foundation~~ TRF Trustees for consideration at their ~~April~~ annual February meeting, incorporating the successes and challenges of scholars sponsored by low-income countries.

INDEX

All references are to decision numbers unless otherwise indicated

- A -

Agenda
review of Joint Committee, 87
tentative future, 88
Alumni Award for Service to
Humanity selection Committee,
report of, 96 (Appendix F*)
Auditor, tenure of lead, 112

- B -

Budget modifications, 2005-06, 115
Budget, modification of 2005-06
Humanitarian Programs, 113

- C -

Code of ethics, 93 (Appendix D)
Code of Policies
review of section 4.010 of *The
Rotary Foundation*, 90
updates to *The Rotary Foundation*,
89 (Appendix B*)
Committee
Joint Committee agenda, review
of, 87
Joint RI/TRF Committee to
Review Disaster Relief, 109
report of Alumni Award for
Service to Humanity selection,
96 (Appendix F*)
report of Future Vision, 101
Communication, miscellaneous, 86
Communications from the RI
Directors, 85
Competitive matching grant, 102
Conflicts of interest policy, 92
(Appendix C)

- D -

Decisions taken on behalf of the
Trustees, 82 (Appendix A)
Directors, communications from the
RI, 85
Disaster
recovery accounts, 114
relief, joint RI/TRF Committee to
review, 109
Distinguished Service Award ,
selection of 2005-06 recipients of,
95 (Appendix E*)
District and club events, protocol for
RI, 94

Duties and responsibilities of the
district Rotary Foundation
Committee chairman, addition
to the, 91

- E -

Endowed Ambassadorial Scholarship
proposal, Mead Witter
Foundation, 100
Ethics, code of, 93 (Appendix D)

- F -

Fondo Unido Rotario agreement
extension, 98
Foundation
code of policies, updates to *the
Rotary*, 89 (Appendix B*)
general manager, report of
Rotary, 84
Future
agenda, tentative, 88
Vision Committee, report of, 101

- G -

General
manager, report of Rotary
foundation, 84
Secretary, report of, 83
Grant, competitive matching, 102

- H -

Humanitarian Programs budget,
modification of 2005-06, 113

- J -

Joint
Committee agenda, review of, 87
RI/TRF Committee to review
disaster relief, 109

- L -

Lead auditor, tenure of, 112

- M -

Matching grant, competitive, 102
Mead Witter Foundation endowed
ambassadorial scholarship
proposal, , 100
Minutes of the October 2005 meeting,
81
Miscellaneous communication, 86

Modification of 2005-06
Humanitarian Programs budget,
113
Modifications, 2005-06 budget, 115

- O -

October 2005 meeting, minutes of, 81

- P -

Paul Harris Fellow, recognition of one
millionth, 99
Policy, conflicts of interest, 92
(Appendix C)
PolioPlus Committee Report,
International
combined World Health
Organization/African
Regional Office
(WHO/AFRO) and
UNICEF grant request, 105
combined World Health
Organization/Southeast Asia
Regional Office (WHO/
SEARO) and UNICEF
grant request, 107
World Health
Organization/Eastern
Mediterranean regional
office (WHO/EMRO) and
UNICEF grant request, 106
Request from UNICEF to
review payment process, 104
PolioPlus Partners update, 103
Proposal, Mead Witter Foundation
endowed ambassadorial
scholarship, 100
Protocol for RI, district and club
events, 94

- R -

Recipients of Distinguished Service
Award , selection of 2005-06, 95
(Appendix E*)
Recognition
event, 108
of one millionth Paul Harris
Fellow, 99
Recovery accounts, disaster, 114
Report

of the Alumni Award for Service to Humanity selection committee, 96 (Appendix F*)
of the Future Vision Committee, 101
of the General Secretary, 83
of the Rotary Centers Committee, 110 (Appendix G)
of the Rotary Foundation general manager, 84
of the Scholarships Fund Pool for Low-Income Countries selection Committee, 111 (Appendix H)
Request from UNICEF to review payment process, 104
Responsibilities of the district Rotary Foundation Committee chairman, addition to the duties and, 91
Review
of implications of Rotarian Action Groups, 97
of joint Committee agenda, 87
of section 4.010. of *The Rotary Foundation Code of Policies*, 90

RI directors, communications from the, 85
RI
district and club events, protocol for, 94
/TRF Committee to review disaster relief, joint, 109
Rotary Foundation Code of Policies, updates to the, 89 (Appendix B*)

- S -

Scholarship proposal, Mead Witter Foundation endowed ambassadorial, 100
Scholarships Fund Pool for Low-Income Countries selection Committee, report of, 111 (Appendix H)
Section 4.010. of *The Rotary Foundation Code of Policies*, review of, 90
Selection of 2005-06 recipients of Distinguished Service Award, 95 (Appendix E*)

- T -

Tentative future agenda, 88
Tenure of lead auditor, 112
The Rotary Foundation Code of Policies
review of section 4.010. of, 90
updates to, 89 (Appendix B*)
TRF Committee to review disaster relief, Joint RI/, 109

- U -

UNICEF to review payment process, request from, 104

- W -

World Health Organization/African Regional Office (WHO/AFRO) and, combined, 105
World Health Organization/Eastern Mediterranean regional office (WHO/EMRO) and, 106
World Health Organization/Southeast Asia Regional Office (WHO/SEARO) and, combined, 107

*Filed only with the official copy of these minutes.

