

國際扶輪建議的領導發展訓練循環期

Recommended Cycle for Rotary International Leadership Development Training

下列建議的國際扶輪領導發展訓練循環期摘要說明各項地區訓練會議，以及包括總監當選人訓練會議(GETS)和國際講習會議等幫助您為擔任總監預做準備的會議。

訓練會議/召集人 Training Meeting/ Convener	時間 Time Frame	研討議題 Topics Addressed	受訓人員 Audience	主要參考資料 Key Materials
<p>總監當選人訓練會 Governors-elect Training Seminar (GETS)</p> <p>國際扶輪理事(會議由總監當選人訓練會訓練團隊主持開會) Rotary International Director (sessions presented by GETS training team)</p>	<p>9月-12月間和扶輪研習會接連舉行 September — December in conjunction with Rotary zone institutes</p>	<ul style="list-style-type: none"> -角色與責任(Role and responsibilities) -發展並管理能發揮功能的地區組織架構(Developing and managing a functional organization structure for the district) -保持及增加扶輪的社員人數(Sustaining and expanding Rotary's membership base) -扶輪基金會(The Rotary Foundation) -發展有效能的領導人(Developing effective leaders) -國際扶輪行政管理的要求(Administration requirements of RI) -國際講習會預習(International Assembly preview) 	<p>總監當選人 Governors-elect</p>	<p>給引導人 <u>For facilitator:</u> 總監當選人訓練會 領導人指南 <i>Governors-elect Training Seminar Leaders' Guide</i></p> <p>給參與者 <u>For participant:</u> 總監當選人訓練會 講義小冊子 <i>Governors-elect Training Seminar handout booklet</i></p>
<p>地域扶輪基金會講習會(地帶級) Regional Rotary Foundation Seminar (zone level)</p> <p>扶輪基金會保管委員(會議由地域扶輪基金會協調人主持開會) Trustee of The Rotary Foundation (sessions presented by regional Rotary Foundation coordinator)</p>	<p>9月-12月間(一般是扶輪研習會附屬會議) September — December (usually as adjunct Meeting to Rotary zone institutes)</p>	<ul style="list-style-type: none"> -基金會各項計劃(Foundation programs) -基金會目標設定(Foundation goal setting) -地區組織：扶輪基金會委員會(District organization: The Rotary Foundation committee) -舉辦地區基金講習會(Conducting district Rotary Foundation seminars) -基金發展的基本要素(Fundamental elements of fund development) 	<p>總監，地區扶輪基金會主委及有興趣的扶輪社員 Governors, district Rotary Foundation chairs, and interested Rotarians</p>	<p>給引導人 <u>For facilitator:</u> 地域扶輪基金協調人資源手冊 <i>Regional Rotary Foundation Coordinator's Resource Manual</i></p> <p>給參與者 <u>For Participant:</u> 地區扶輪基金講習會手冊(438) <i>District Rotary Foundation Seminar Manual (438)</i></p>
<p>國際講習會 International Assembly</p> <p>國際扶輪社社長 RI President</p>	<p>2月15日之前 Before 15 February</p>	<ul style="list-style-type: none"> -保持及增加扶輪的社員人數(Sustaining and expanding Rotary's membership base) -成功的服務計劃(Successful service projects) -扶輪基金會(The Rotary Foundation) -國際扶輪行政管理的要求(Administration requirements of RI) -年度國際扶輪主題及社長文告(Annual RI theme and presidential message) 	<p>總監當選人 Governors-elect</p>	<p>給引導人 <u>For facilitator:</u> 國際講習會議領導人指南 <i>International Assembly Leaders' Guide</i></p> <p>給參與者 <u>For participant:</u> 地區總監訓練手冊(233) <i>District Governor's Training Manual</i></p>

訓練會議/召集人 Training Meeting/ Convener	時間 Time Frame	研討議題 Topics Addressed	受訓人員 Audience	主要參考資料 Key Materials
地區團隊訓練會 District Team Training Seminar 總監當選人 Governor-elect	二月 February	<ul style="list-style-type: none"> -說明年度主題(Presentation of the annual theme) -地區行政管理 (District administration) -角色與責任 (Role and responsibilities) -與扶輪社合作 (Working with clubs) -資料來源(Resources) -年度計劃(Planning for the year) -溝通(Communication) 	助理總監，地區委員會主委與委員 Assistant governors, district committee chairs, and district committee members	給引導人 <u>For facilitator :</u> 地區團隊訓練會領導人指南 <i>District Team Training Seminar Leaders' Guide</i> 給參與者 <u>For Participant :</u> 助理總監訓練手冊及地區委員會手冊 <i>Assistant Governor's Training Manual, District Committee Manual</i>
社長當選人訓練會 Presidents-elect Training Seminar (PETS) 總監當選人 Governor-elect	三月間舉行 March	<ul style="list-style-type: none"> -說明年度主題 (Presentation of the annual theme) -扶輪社社長的角色與責任(Role and responsibilities of club president) -目標設定(Goal setting) -扶輪社領導人的挑選與準備 (Selecting and preparing club leaders) -扶輪社行政管理(Club administration) -社員吸收及訓練(Membership recruitment and orientation) -有效果的服務計劃(Effective service projects) -扶輪基金會(The Rotary Foundation) -各種資源(Resources) -年度計劃(Planning for the year) 	扶輪社社長當選人 Club presidents-elect	給引導人 <u>For Facilitator :</u> 社長當選人訓練會領導人指南 <i>Presidents-elect Training Seminar Leaders' Guide</i> 給參與者 <u>For participant :</u> 扶輪社社長手冊 <i>Club President's Manual</i>
地區講習會 District Assembly Governor-elect	4月—5月間 April — May	<ul style="list-style-type: none"> -角色與責任(Roles and responsibilities) -指導原則—政策與步驟(Guiding principles — policies and procedures) -挑選並訓練你的團隊(Selecting and training your team) -各種資源(Resources) -實際應用：訂定一項計劃(Practical application: building a plan) -解決問題(Problem solving) 	扶輪社領導人及各委員會主委 Club leaders and committee chairs	給引導人 <u>For facilitator :</u> 地區講習會領導人指南 <i>District Assembly Leaders' Guide</i> 給參與者 <u>For participant :</u> 扶輪社秘書手冊, 扶輪社委員會手冊 <i>Club Secretary's Manual, Club Committee Manual</i>
地區扶輪基金講習會 District Rotary Foundation Seminar 地區總監 Governor	7月-11月間 July — November	<ul style="list-style-type: none"> -扶輪基金會各項計劃(Programs of The Rotary Foundation) -扶輪基金會目標設定與達成(Setting and achieving Foundation goals) -扶輪社基金會委員會的責任 (Responsibilities of club Foundation committee) -如何使用地區指定用基金(DDF) (Use of District Designated Funds) -其他視地區需要而決定之事項 (Other subjects as determined by needs of the district) 	扶輪社領導人,扶輪基金會委員會委員及其他有興趣的扶輪社員 Club leaders, Rotary Foundation committee members, and other interested Rotarians	給引導人 <u>For facilitator :</u> 地區扶輪基金研習會手冊(請注意：內含學員用的講義) <i>District Rotary Foundation Seminar Manual (note: includes handouts for participants)</i>
地區領導講習會 District Leadership Seminar 總監 Governor	地區年會之前或之後立即召開 Immediately prior to or after the district conference	<ul style="list-style-type: none"> -地區領導計劃 (The District Leadership Plan) -領導與激勵技巧(Leadership and motivational techniques) -建構一個國際服務計劃(Building an international service project) -計劃一個地區會議(Planning a district meeting) -在地區內與地區外的服務機會 (Opportunities in the district and beyond) 	在扶輪社擔任社長或擔任三年或更多年領導角色而有興趣的社員 Interested Rotarians who have served as club president, or have served for three or more years in a leadership role in the club	給引導人 <u>For facilitator :</u> 地區領導研習會領導人指南 <i>District Leadership Seminar Leaders' Guide</i>